

# Little Addington Parish Council

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## Minutes of the Annual Meeting of Little Addington Parish Council held on Tuesday 9<sup>th</sup> May 2017.

Present: **Cllrs:** Paul Dollimore; Karen Smith; Barry Goodey; Oliver Price; Diane McAlister

In Attendance: Kerry Richardson; Dudley Hughes; Linda Marshall (Clerk)

- LAPC17/1 It was **proposed and duly resolved** that Cllr Karen Smith be elected as Chair.
- LAPC17/2 The Declaration of Acceptance of Office was duly signed.
- LAPC17/3 It was **proposed and duly resolved** that Cllr Diane McAlister be elected as Vice Chair.
- LAPC17/4 The Declaration of Acceptance of Office was duly signed.
- LAPC17/5 Cllr Karen Smith welcomed everyone, and wished to thank Paul Dollimore for his chairmanship.
- LAPC17/6 Cllr Karen Smith introduced and welcomed the new Clerk.
- LAPC17/7 It was **proposed and resolved** that Kerry Richardson be co-opted onto the Council. The forms were duly signed.
- LAPC17/8 Apologies were received and accepted from Cllr Mark Parsons. Apologies were given on behalf of Cllr Sylvia Hughes.
- LAPC17/9 There were no public present.
- LAPC17/10 There were no Declarations of Interest received.
- LAPC17/11 **Minutes** of the previous meeting dated 14<sup>th</sup> March 2017 were **proposed, agreed** and duly signed by the Chair as a true reflection of the meeting.
- LAPC17/12 It was **proposed and duly resolved** that the following Councillors would be responsible for the following areas:-
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| Internal Financial Control & Budgetary Committee | Oliver Price & Mark Parsons                     |
| Planning   | All Councillors                                 |
| Highways   | Paul Dollimore                                  |
| Footpaths  | Paul Dollimore                                  |
| Trees  | All Councillors                                 |
| Playing Field Committee                          | Oliver Price; Kerry Richardson & Paul Dollimore |
| PR (Newsletter & Website)                        | Diane McAlister                                 |
- LAPC17/13 It was **proposed and duly resolved** that the Standing Orders, Councillor's Code of Conduct and Financial Regulations be re-adopted without amendment.
- LAPC17/14 Noted that Planning Permission has been Granted in respect of the First Floor Extension at 5 Watervill Way, Little Addington.  
The development of the 11 houses was discussed. It was agreed that the list of objections would be sent to Cllr Dudley Hughes and he would correspond with ENC and re-iterate those objections.
- LAPC17/15.1 Cllr P Dollimore advised that following the JAG Meeting the police had agreed to speed check the village. He hasn't received the results as yet.
- LAPC17/15.2 Cllr P Dollimore advised Cllr Dudley Hughes of the deplorable state of the footpath. He advised that Sarah Barnwell had, six months ago, said that it was ok, but confirmed that it is now in urgent

need of attention. The council are in agreement that the footpath is now unsafe. Cllr Dudley Hughes advised that he would speak with Sarah Barnwell.

LAPC17/15.3 Cllr P Dollimore advised Cllr Dudley Hughes that Highways had turned down the Council for funding the village entrance gates, saying that the area in question is not wide enough. Following discussion, it was confirmed that the Council did have funds for purchasing the gates, they now just needed permission. Cllr Dudley Hughes advised that he would speak with Sarah Barnwell regarding this. It was noted that the Council would like to secure further funding for signage.

LAPC17/15.4 Regarding the light pollution from Warth Park in Raunds, it was agreed that Cllr Diane McAlister would liaise with the Clerk regarding a response to ENC clarifying which particular units were most offensive.

Cllr Dudley Hughes left the meeting at 8.20pm. The Council thanked him for attending.

LAPC17/16.1 The Financial Report was considered. It was **proposed and duly resolved** that it should be accepted by the Council. The Clerk was authorised to make the payments as detailed and to set up a standing order for her salary. It was agreed that the Council would pay £10 per month for the use of the office phone. It was further agreed that Cllr Barry Goodey would attend to the Notice Board and make it easier for pinning.

Cllr Oliver Price left the meeting at 8.30pm.

LAPC17/16.2 The Clerk read the Annual Governance Statement and the various sections were agreed. It was **proposed and duly resolved** that the Annual Governance Statement be approved by the Council. The Chair and Clerk duly signed Section 1.

LAPC17/16.3. The Clerk had circulated the Accounts for the year 2015-16 to the Council, and Section 2 of the Annual Return had been considered together with the Bank Reconciliation, the Statement of Account and the Significant Variations. It was **proposed and duly resolved** that the Accounting Statements be approved by the Council. The Chair duly signed Section 2.

LAPC17/16.4 The Clerk had circulated the Internal Auditor's Report to the Council and it was **proposed and duly agreed** that the report should be accepted by the Council.

LAPC17/16.5. It was **proposed and duly resolved** that Mrs Derwin be reappointed as Internal Auditor for the next financial year (2017/18) and that she should be given a National Garden Voucher in the sum of £50 in recognition of the work done.

LAPC17/16.6 A review was undertaken of the Council's insurance policy. It was **agreed and accepted** that no changes were required to the policy.

LAPC17/17 It was **agreed** that Cllr Kerry Richardson would undertake the weekly defibrillator checks.

LAPC17/18 It was agreed to hold the Village Clean Up on the 2<sup>nd</sup> July. The Clerk is to request an advert in Saints Alive. It was further **agreed** that Cllr Paul Dollimore would speak with Laura Price regarding the street party.

LAPC17/19 Fireworks: 4<sup>th</sup> November 2017. It was **agreed** that Cllr Paul Dollimore would liaise with John Bilson and Radu Constantin. It was **agreed** that Cllr Karen Smith's son would do the posters and tickets again. It was **agreed** that the Clerk should attend a first aid course.

LAPC17/20 **Next Agenda:** Fireworks; Defibrillator; Marquee; Warth Park Light Pollution.

There being no further business the meeting closed at 9.20pm.

Date of Next Meeting: 19<sup>th</sup> June 2017 at 7.30pm.

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_