

Little Addington Parish Council

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Minute of the Meeting of Little Addington Parish Council held on Monday 18th September 2017.

Present: Cllrs: Karen Smith; Paul Dollimore; Mark Parsons; Kerry Richardson; Diane McAlister
In Attendance: Linda Marshall (Clerk)

- LAPC17/54 Apologies were **received** and **accepted** from Cllr Barry Goodey who is away on holiday.
- LAPC17/55 Public Open Time: There were no members of the public present.
- LAPC17/56 There were no Declarations of Interest received.
- LAPC17/57 **Minutes** of the previous meeting dated 17th July 2017 were **proposed, agreed and duly signed** by the Chair as a true reflection of the meeting.
- LAPC17/58 The Clerk's resignation had been received and accepted. It was noted that her last day would be the 31st October. Following advice received from NCALC it had been agreed via email that Cllr K Smith would meet with Nicki Phillips again (a candidate from the previous round of interviews) to see if she was still interested in the job. Cllr K Smith advised the Council that she had met with her and confirmed that she was still interested. She advised that Nicki Phillips would be willing to do the CiLCA qualification. It was **proposed and duly resolved** that the Council formally offer the role to Nicki Phillips with a starting salary in line with Scale SCP 30 and a start date of Monday 16th October. Cllr K Smith will write to her accordingly.
- LAPC17/59 No applications had been received for the seat on Council. Councillors will speak to any members of the community which they believe may be interested. To be carried forward.
- LAPC17/60 There were no planning applications/notices received.
- LAPC17/61.1/2 Highways: Cllr P Dollimore advised that he had attended the public consultation at ENC relating to the proposed housing development on Irthlingborough Road, Little Addington. He advised that Cllr Dudley Hughes had put forward the Council's comments which he believes they took on board. He advised that the entrance to the development has been moved approximately 20 metres, that there are now 2 parking spaces per dwelling and that the roads are wide enough for service vehicles. He confirmed that the planned development is still for the same number of houses. He advised that the developers were in attendance at the meeting and took on board all the comments. The Clerk confirmed that she hadn't as yet received any revised plans.
- LAPC17/61.3 Cllr P Dollimore concluded that the developers may contribute towards the reinstatement of the LA to GA footpath.
- LAPC17/61.4 Cllr P Dollimore confirmed that Sarah Barnwell of Highways has said there is not enough room for village entrance gates. Discussions took place regarding alternative measures. Cllr P Dollimore advised that at the next JAG meeting they will be talking about the speed limit from Crow Hill to Little Addington.
- LAPC17/61.5 Cllr D McAlister advised that she has not as yet noticed any light pollution from Warth Park, however, she had become aware of a shunting noise. To be monitored and carried forward.
- LAPC17/61.6 The Councillors marked on a large map the areas of grass cutting required in the village. It was **resolved** that the Council would go out to tender; and the Clerk would attempt to get quotes for the next meeting. It was suggested a cutting season of April to October with cuts every 3 weeks in the height of the growing season. Cllr P Dollimore will let the Clerk have the contact details for the person who currently cuts the field. It was further agreed that an article would be put in Saints Alive advising that the Council is going out to tender for its grounds maintenance works.
- LAPC17/61.7 Discussions took place regarding the Greenway, and it was **resolved** that the Clerk would respond to Nick Palmer advising that the Council supported the project but that they wouldn't want to see

- cyclists going between the villages unless a speed limit could be enforced or the footpath reinstated, so therefore they didn't feel it was of benefit to LA at this moment.
- LAPC17/61.8 The Clerk was asked if the two street lights had been reported to Eon. The Clerk confirmed that they had. Further discussions were held regarding the reporting of street lights in the Clerk's absence on holiday. It was agreed that an advert should be placed in Saints Alive advising residents that they could report street lights directly via Street Doctor.
- LAPC17/61.9 Cllr K Richardson advised that the hole in the footpath by Amen Place had opened up again. It was agreed that she would send new photos to the Clerk who would in turn report it to Highways. It was also noted that, what was believed to be Lamp 20 Amen Place, was covered in greenery. Cllr K Richardson will check the lamp number. The Clerk will then report it to Highways.
- LAPC17/62.1 In accordance with the Standing Orders and Financial Regulations, the Financial Report and Bank Reconciliation for July and August were considered. It was **proposed and duly resolved** that it should be accepted by the Council. It was noted that the balance held in the current account stood at £3,366.83 and in the savings account stood at £7,015.20. The Clerk was authorised to make the payments as detailed following the signing of each invoice by the Chair.
- LAPC17/62.2 It was **proposed and duly resolved** to approve and accept the completed Annual Return.
- LAPC17/63 Regarding the converting of lamps to LED, it was agreed that Cllr M Parsons would obtain two quotes for the works to be undertaken in line with the specification from Eon. To be carried forward. It was agreed that the Council would place an advert in Saints Alive advising the village that they are looking into this.
- LAPC17/64 Fireworks Night: Cllr K Smith advised that the tickets have now gone to print. She confirmed that the next fireworks meeting will be on the 5th October. It was agreed that Cllr K Smith would obtain quotes for the printing (50 x A4 for laminating and 200 x A5 leaflets). Cllr P Dollimore advised that he had received the pro-forma invoice from Kimbolton Fireworks. Discussions took place regarding the funds held, possible donations and the marquee. It was **resolved** to spend £1,750 on the marquee (for a smaller but better quality aluminium type), with £1,500 for the fireworks and printing. The Clerk is to amend the letter for sponsors/donators. Cllr P Dollimore will see John Bilson and obtain a list of contacts which he will forward to the Clerk. He will also forward emails to the Clerk for inviting ENC, police, ambulance and Dudley Hughes. The Clerk handed the Risk Assessment to Cllr P Dollimore who confirmed that he would undertake this. Discussions then took place regarding the raffle prizes and it was agreed to discuss this further at the next fireworks meeting. It was **proposed and duly resolved** that Karen's son be bought a £50 Amazon voucher as a thank you for the design work for the tickets. The Clerk is to purchase the voucher and claim it back. Stewarding and the clean-up were then discussed briefly, but it was agreed to discuss further at the fireworks meeting.
- LAPC17/65 Cllr K Richardson advised that she didn't have any issues with the defibrillator checks. She confirmed that the pack referred to by Cllr B Goodey which was undated isn't actually spare pads but gloves etc. and therefore won't be out of date. Cllr K Richardson then explained the process of what she does when checking the defibrillator.
- Regarding the next training session on the 21st October, the Clerk advised that she is still waiting to hear from the first responders, but will chase them. The Clerk is to check with Tanya that the church is available. It was agreed to advertise the event in Saints Alive and to ask for any of the CPR manikins used at the previous session to be returned.
- LAPC17/66 Cllr D McAlister advised that she could not in fact attend the NCALC AGM. Nobody else was available to go. The Clerk advised that she is attending anyway.
- LAPC17/67 The following adverts were agreed for Saints Alive: grass cutting tenders; street lights to LED; street doctor reporting; fireworks night; defibrillator training. The Clerk was asked to remove Oliver Price's details.
- LAPC17/68 Noted that the next meeting will be held on the 16th October 2017 at 7.30pm.
- LAPC17/69 Next Agenda: The Clerk to request agenda items ahead of preparing the agenda. There being no further business the meeting closed at 21.22.

Signed: _____

Dated: _____