

LITTLE ADDINGTON PARISH COUNCIL

Minutes of the Meeting held on Monday 20th November 2017 held at Saint Mary The Virgin Church, High Street, Little Addington at 7.30pm

Present: Councillors K Smith (Chair), P Dollimore, B Goodey, K Richardson, D McAlister

In attendance: Mrs N Phillips (Clerk)

| 17/84 | <p>To receive and approve apologies for absence</p> <p>Councillor M Parsons – family commitment</p> <p>Resolved: To accept and approve.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--------------|--|-------------------------|---------|------|--------|--------|-----|-------------------------|--------|--------|--------------|-----------------|---------|------------------|---------|--------|--------------|-------------------|--------|--------|-------|---------------|--------|--------|-------------|--------------------|--------|
| 17/85 | <p>Public open time</p> <p>None</p> | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 17/86 | <p>To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.</p> <p>None received</p> | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 17/87 | <p>To receive and approve for signature the minutes of the meeting held on Monday 16th October 2017</p> <p>Resolved: That the Chair sign the Minutes as a true record of the meeting.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 17/88 | <p>To note any matters arising from the minutes not included on this agenda for report only</p> <p>None</p> | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 17/89 | <p>Councillor Vacancy</p> <p>Resolved: As no applications have been received it was decided to produce a short newsletter for distribution around the village informing residents about the role of the PC and Councillors. Cllr Richardson volunteered to contact the school to see if they would also circulate information via their parents email system. Clerk to produce newsletter.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 17.90 | <p>To receive and approve the Balance of Accounts/Bank Reconciliation</p> <p>Cllr K Smith examined and signed the Balance of Accounts/Bank Reconciliation.</p> <p>Resolved: Balance of Accounts/Bank Reconciliation approved,</p> | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 17.91 | <p>To examine and approve the Bank Statements</p> <p>Cllr Smith examined and signed the Bank Statements – the balance being £5223.15 at November 10th 2017</p> <p>Resolved: To approve the Bank Statements</p> | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 17.92 | <p>To approve and authorise payment of the following invoices</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Cheque</th> <th style="width: 20%;">Payee</th> <th style="width: 55%;">Item</th> <th style="width: 10%;">Amount</th> </tr> </thead> <tbody> <tr> <td>100887</td> <td>RBL</td> <td>Poppy Wreath + Donation</td> <td style="text-align: right;">£25.00</td> </tr> <tr> <td rowspan="2">100888</td> <td rowspan="2">N A Phillips</td> <td>November Salary</td> <td style="text-align: right;">£362.44</td> </tr> <tr> <td>October Expenses</td> <td style="text-align: right;">£103.37</td> </tr> <tr> <td>100889</td> <td>N A Phillips</td> <td>November Expenses</td> <td style="text-align: right;">£57.04</td> </tr> <tr> <td>100890</td> <td>Ncalc</td> <td>Cllr Training</td> <td style="text-align: right;">£42.00</td> </tr> <tr> <td>100891</td> <td>P Dollimore</td> <td>Fireworks expenses</td> <td style="text-align: right;">£25.00</td> </tr> </tbody> </table> <p>Resolved: all payments authorised.</p> | Cheque | Payee | Item | Amount | 100887 | RBL | Poppy Wreath + Donation | £25.00 | 100888 | N A Phillips | November Salary | £362.44 | October Expenses | £103.37 | 100889 | N A Phillips | November Expenses | £57.04 | 100890 | Ncalc | Cllr Training | £42.00 | 100891 | P Dollimore | Fireworks expenses | £25.00 |
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| 17.93 | <p>To receive a report from the clerk on the predicted spending to 31.03.2018</p> <p>The Clerk reported that the predicted spending for the year showed a shortfall in some budget areas so would need to move money from items that were showing a surplus to</p> | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| | <p>cover the over spend. The Clerk also informed the PC that there was some funding available from the Transparency Fund to cover cost of the website for the current year.</p> <p>Resolved: To accept the Clerk's report. Clerk to bring revised budget figures to next meeting. Clerk to apply to Transparency Fund.</p> |
| 17/94 | <p>To receive from the Clerk for approval and acceptance a draft budget for the year ending 31st March 2019</p> <p>The Clerk submitted a budget that indicated an expenditure of £10916 but this made no allowance for additional expenditure the PC may need to cover depending on how NCC funding cuts affected the village (refilling of grit bins etc.). The Clerk suggested setting the Precept at £11500 to cover any such unexpected expenditure or unforeseen price rises but Cllrs felt it would be unacceptable to increase the precept by more than 3% in line with anticipated inflation rates.</p> <p>Resolved: Proposed Cllr Goodey, seconded Cllr Dollimore to accept budget. The Clerk to post notices near to grit bins reminding residents that the contents were for use on the public highway and not private property.</p> |
| 17/95 | <p>To set the precept for the year ending 31st March 2019</p> <p>Resolved: Proposed Cllr Goodey, seconded Cllr Dollimore to set the precept at £11330</p> |
| 17/96 | <p>To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by East Northamptonshire Council and available on its website between the circulation of this agenda and the meeting.</p> <p>17/02323/TCA – tree works at Manor Farm Barn – no objections</p> |
| 17/97 | <p>To note planning decisions made by ENC</p> <p>17/00969/OUT – residential development at rear Nicholas Road, Irthlingborough – withdrawn 17/02080/REM – one new dwelling, The Bell Inn – permitted with conditions 17/02084/LBC – internal works Manor Farm Barn – permitted with conditions</p> |
| 17/98 | <p>To receive a report on Highways/Rights of Way and to resolve what action if any to be taken.</p> <p>Cllr Dollimore informed the PC that NCC had indicated that they would install village gates as a visual speed deterrent but the PC would have to fund them. It was looking hopeful that the 40mph zone would be extended.</p> <p>Resolved: Cllr Dollimore to continue to liaise with NCC.</p> |
| 17/99 | <p>To receive feedback from the JAG meeting of October 6th</p> <p>Cllr Dollimore reported back on the meeting and circulated useful contact details.</p> |
| 17/100 | <p>To discuss NCC Medium Term Financial Plan and to resolve what action if any to be taken</p> <p>The Clerk having previously circulated emails received from NCC informed the meeting that PCs were being asked to inform residents about the consultation process and to encourage them to engage with it.</p> <p>Resolved: The Clerk to put details on the noticeboards and website. Cllrs to spread the word</p> |
| 17/101 | <p>To receive feedback on the Village Fireworks Evening</p> <p>Positive feedback had been received but it was acknowledged that extra helpers were required as several volunteers had not turned up on the evening. Sponsorship needed to be secured for next year's event as the PC hoped to put on a larger event to coincide</p> |

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| | <p>with the 100 anniversary of the end of WW1. The Council was in agreement that the fireworks need to be self-funding and cannot be paid for out of the precept.</p> <p>Resolved: Planning to start in the New year for next year's event. The Clerk to write to this year's sponsors thanking them for their support.</p> |
| 17/102 | <p>To resolve what action if any to be taken over light pollution from Warth Park</p> <p>Cllr McAlister showed the PC photo taken recently from her home showing the extent of the problem with two large spotlights shining directly into her property.</p> <p>Resolved: The Clerk to forward photos to District Cllr D Hughes asking for his help with this matter.</p> |
| 17/103 | <p>To receive an update from the Clerk on the Reading Room Fund</p> <p>The Clerk informed the meeting that the mandate forms for change of signature are still with the bank but she had sufficient information to complete the Charity Commission Returns, and she was still trying to ascertain what the money could be spent on.</p> <p>Resolved: Clerk to report back on her findings at next meeting</p> |
| 17/104 | <p>To discuss and resolve what action to be taken on the replacement street lighting</p> <p>In the absence of Cllr Parsons no discussion took place although the Clerk was asked to find out how neighbouring parishes have funded their lighting</p> <p>Resolved: To bring back to the next meeting.</p> |
| 17/105 | <p>To discuss the arrangements if any for 'Battles' Over' 100 year commemoration of the end of WW1</p> <p>Cllr Dollimore explained that he would be needing to inform the Pageantmaster of the PCs intention to participate (see Minute 17/101).</p> <p>Resolved: Cllr Dollimore to liaise with the Pageantmaster and to put plans together.</p> |
| 17/106 | <p>To discuss the development if not already in place of a Village Emergency Plan</p> <p>Cllr McAlister had recently seen some information on Emergency Plans and wondered if one was already in place. The Clerk reported that Emergency Plan training was being offered by NCALC in the New Year and would be happy to go but thought it might be more appropriate for a Cllr to attend.</p> <p>Resolved: Clerk to book a place on the course and attend if no one else able to.</p> |
| 17/107 | <p>Correspondence:</p> <p>A request received from Tom Pursglove MP to put up posters advertising his surgeries.</p> <p>An update on local policing priorities received from Insp Daryl Lyon Neighbourhood Policing.</p> <p>Resolved: Correspondence noted, posters put up. No further action needed</p> |
| 17/108 | <p>To confirm the date of the next Council meeting as 18th December 2017</p> <p>Resolved: Due to unavailability of Cllrs on December 18th it was proposed by Cllr Smith and seconded by Cllr McAlister to cancel the December meeting – agreed by all therefore the PC will next meet on January 15th.</p> |
| 17/109 | <p>To close the meeting</p> <p>The meeting closed at 8.50pm.</p> |

Signed:

Dated: