

Little Addington Parish Council

All Councillors are hereby summoned and required to attend a Meeting of Little Addington Parish Council to be held at Saint Mary The Virgin Church, High Street, Little Addington on Monday May 20th 2019 commencing at 7.30pm to transact the business below.

Signed: 

Nicola Phillips – Clerk to Little Addington Parish Council – Dated May 13th 2019

54 High Street, Ringstead NN14 4DA Tel: 07562372430

Email: littleaddington.clerk@gmail.com Website: <https://littleaddingtonparishcouncil.com>

THIS IS A PUBLIC MEETING TO WHICH MEMBERS OF THE PUBLIC AND PRESS ARE INVITED AND YOU MAY BE FILMED, RECORDED AND PUBLISHED. COPIES OF ALL COUNCIL PAPERS ARE AVAILABLE TO DOWNLOAD AT: <https://littleaddingtonparishcouncil.com>.

AGENDA

- LAPC19/045 To elect the Chairman
- LAPC19/046 To elect the Vice Chairman
- LAPC19/047 Declaration of Member's Interests – members reminded that changes to be reported to ENC
- LAPC19/048 To receive and approve apologies for absence
- LAPC19/049 Public participation session. Members of public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman).
- LAPC19/050 Co-option of Jen Wallace to role of Parish Councillor
- LAPC19/051 Signing of Declaration of Acceptance of Office by J Wallace
- LAPC19/052 To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the Disclosure of a Disclosable pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).
- LAPC19/053 To receive and approve for signature minutes of meeting held on Monday March 18th 2019.
- LAPC19/054 To note any matters arising from the minutes not included on this agenda for report only.
- LAPC19/055 To note the findings of the Internal Audit
- LAPC19/056 To receive and approve Section 1 - Annual Governance Statement – Annual Governance & Accountability Return 18/19 Part 2
- LAPC19/057 To receive and approve Section 2 – Accounting Statements – Annual Governance & Accountability Return 18/19 Part 2
- LAPC19/058 To receive and approve Finance Regulations and Standing Orders
- LAPC19/059 To receive and approve Complaints Procedure, Equal Opportunities Policy, and Training Statement
- LAPC19/060 To receive and approve the Document Retention Policy, Data Protection Policy, Subject Access Request Procedures and Data Breach Policy

- LAPC19/061 To note the results of the insurance review
- LAPC19/062 To review Councillor's and others' roles and responsibilities
- LAPC19/063 To authorise the Clerk's salary increase from April 2019
- LAPC19/064 To receive and approve the balance of account/bank reconciliation
- LAPC19/065 To examine and approve the Bank Statements
- LAPC19/066 To approve and authorise payments of the following invoices

Payment date	Chq No. Payment Ref	Payee	Item	Total Amount	Amount net of VAT	Power to Make Payment
20.05.19	100952	Eon	Lighting maintenance 31.03.19	£30.00	£25.00	Highways Act 1980, s.301
20.05.19	100953	NCALC	Subscription and audit 2019/2020	£417.71	£417.71	LGA 1972 s143
20.05.19	100954	Eon	Unmetered supply	£145.20	£138.29	Highways Act 1980, s.301
24.04.19	SO1	Clerk	April Salary	£369.70	£369.70	LGA 1972 s 112
20.05.19	100955	Clerk	Expenses March/April	£19.53	£19.53	LGA 1972 s 111
24.05.19	SO2	Clerk	May Salary	£384.30	£384.30	LGA 1972 s 112
20.05.19	100956	Came & Co	Insurance	£376.95	£376.95	LGA 1972 s111

- LAPC19/067 To review the Bank Mandate
- LAPC19/068 To review and authorise continued payment of the Clerk's salary by Standing Order as required by LAPC Financial Regulations item 1.8
- LAPC19/069 To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by East Northamptonshire Council and available on its website between the circulation of this agenda and the meeting to which it pertains.
- 19/00456/FUL Proposal : Two storey side and rear extension including and replacement of existing garage at River View Woodford Road Little Addington Kettering NN14 4BA
- LAPC19/070 To note planning decisions made by ENC
- LAPC19/071 To receive a report from Cllr Dollimore on Highways/Rights of Way, and to resolve what action, if any, to be taken.
- LAPC19/072 To receive an update on the street lighting complaint and to resolve what action if any to be taken.
- LAPC19/073 To receive an update on the arrangements for the fireworks display
- LAPC19/074 To receive an update on the provision of the coffee morning and to resolve what action, if any, to be taken.
- LAPC19/075 To appoint a contractor to undertake mowing of the village verges for the 2019 season
- LAPC19/076 To receive an update on the current situation concerning the Neighbourhood Watch Scheme and to resolve what action, if any, to be taken.
- LAPC19/077 To receive an update on the condition of the laptop and printer and to resolve what action if any to be taken.

- LAPC19/078 To receive feedback on the village Litter Pick.
- LAPC19/079 To consider a request from the Clerk to attend Budget and Finance Control training
- LAPC19/080 To authorise Flying Start Training for new Councillor
- LAPC19/081 To note weekly defibrillator checks have been carried out
- LAPC19/082 To set the dates of the meetings for the year 2018/2019
- LAPC19/083 Correspondence: Operation London Bridge
- LAPC19/084 To confirm the date and time of the next Parish Council meeting as July 15th 2019 at 7.30pm
- LAPC19/085 To close the meeting.