

LITTLE ADDINGTON PARISH COUNCIL

Minutes of the Meeting held on Monday 17th June 2019 held at Saint Mary The Virgin Church, High Street, Little Addington at 7.30pm

Present: Councillors : K Richardson, (Chair) P Dollimore, M Parsons, B Bruce, N Castello, J Wallace

In attendance: Mrs N Phillips (Clerk) 0 x members of public

19/086	To receive and approve apologies for absence None												
19/087	Public open time No members of the public present												
19/088	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. No interests declared												
19/089	To receive and approve for signature the minutes of the meeting held on Monday 20th May 2019 Resolved: That the minutes be approved and signed after Cllr Dollimore's name inserted at 19.046, and item 19.055 amended as requested by Councillors.												
19/090	To note any matters arising from the minutes not included on this agenda for report only Bank mandate signed and to be returned to HSBC.												
19/091	To review and adopt the Grants Policy Resolved: That the Grants Policy be adopted and signed by the Chair.												
19/092	To receive and approve the Assets Register Resolved: Assets Register received and approved and signed by the Chair.												
19/093	To receive and approve the Financial Risk Assessments Resolved: Financial Risk Assessments received and approved and signed by the Chair.												
19/094	To receive and approve the General Risk Assessments Resolved: General Risk Assessments received and approved and signed by the Chair.												
19/095	To receive and approve the balance of accounts/bank reconciliation Cllr Dollimore examined and signed the Balance of Accounts/Bank Reconciliation. Resolved: Balance of Accounts/Bank Reconciliation approved												
19/096	To receive and approve the bank statements Cllr Dollimore examined and signed the Bank Statements – the balance being £4942.14 in the current account at June 11 th 2019. In addition there is £10066.65 in the Money Manager (reserves) account including £4540.01 Reading Room Fund. Resolved: To approve the Bank Statements												
19/097	To approve and authorise payment of the following invoices												
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">Chq No.</th> <th style="width: 15%;">Payee</th> <th style="width: 25%;">Item</th> <th style="width: 10%;">Total</th> <th style="width: 10%;">Net of VAT</th> <th style="width: 30%;">Power to make Payment</th> </tr> </thead> <tbody> <tr> <td>SO 3</td> <td>Clerk</td> <td>June Salary</td> <td style="text-align: right;">£377.00</td> <td style="text-align: right;">£377.00</td> <td>LGA 1972 S112</td> </tr> </tbody> </table>	Chq No.	Payee	Item	Total	Net of VAT	Power to make Payment	SO 3	Clerk	June Salary	£377.00	£377.00	LGA 1972 S112
Chq No.	Payee	Item	Total	Net of VAT	Power to make Payment								
SO 3	Clerk	June Salary	£377.00	£377.00	LGA 1972 S112								

	100957	Clerk	May expenses	£20.48	£20.48	Highways 1980 s96
	VISA 1	WordPress	Website/domain name	£15.00	£15.00	LGA 1972 S111
	100958	Turneys	May mowing 1 of 6	£247.18	£205.98	LGA 1972 S112
	Resolved: all payments authorised, invoices signed off.					
19/098	To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by East Northamptonshire Council and available on its website between the circulation of this agenda and the meeting.					
	No applications received					
19/099	To note planning decisions made by ENC					
	19/00465/FUL – Two storey side and rear extension including and replacement of existing garage at River View, Woodford Road, Little Addington NN14 4BA.					
	Permitted with conditions					
19/100	To consider a request for a donation towards the cost of maintaining Great Addington Memorial Hall and to resolve what action if any to be taken.					
	Resolved: Due to no provision in the budget a decision cannot be made at present, to bring back to the July meeting for further discussion. The Clerk to request clarification of the ownership of the Hall.					
19/101	To consider a request from GAPC to work together on producing a joint Neighbourhood Plan, and to resolve what action if any to be taken.					
	LAPC Cllrs were invited to attend the GAPC meeting on the 19 th to hear more about producing a NHP, unfortunately no one is available to attend but Cllrs would appreciate a written report from GAPC on the subject.					
	Resolved: To bring back to the July meeting for further discussion					
19/102	To receive feedback on the May 23rd meeting with S Barnwell from NCC, and to resolve what action if any to be taken.					
	Cllrs Dollimore, Bruce and Parsons met with S Barnwell and a report and costings should be received in time to discuss at the July meeting. Worn out road markings should be repainted soon.					
	Resolved: To bring back to the July meeting for further discussion					
19/103	To receive a report from Cllr Dollimore on any other Highways matters and to resolve what action if any to be taken.					
	Some road patching has been carried out. Due to lack of resources NCC are unlikely to carry our repairs to the footpath to Great Addington. Cllr Parsons raised the matter of taking part in the Community Speed Watch scheme.					
	Resolved: Cllr Parsons to submit resolution re Speed Watch to the Clerk for the July Agenda.					
19/104	To receive an update on the additional work to street lighting and to resolve what action if any to be taken.					
	Cllr Parsons has now received information on custom made shields for the lights.					
	Resolved: Cllr Parsons to forward information to the Clerk who will then order the necessary items.					
19/105	To receive an update on the arrangements for the fireworks display, and to resolve what action if any to be taken.					

	<p>A meeting will be called for July 11th when a committee will be set up. Cllr Wallace to take minutes. A report to be made at each meeting of the full council.</p> <p>Resolved: Cllr Dollimore to arrange the meeting, Cllr Richardson to produce notices, Cllr Wallace to take the minutes. Proposed and seconded that a committee be formed. Cllr Richardson to check with D Moody that this meets all requirements.</p>
19/106	<p>To receive an update on the provision of the coffee morning and to resolve what action if any to be taken.</p> <p>An idea of numbers needs to be given to the pub. Details to be finalised at the July meeting. The event to take place between 10.00 – 12.00. Posters to be displayed at the Village Street Fair.</p> <p>Resolved: Cllr Dollimore to liaise with pub on numbers and costs. Cllr Richardson to contact Care Home directors by email.</p>
19/107	<p>To receive an update on the Neighbourhood Watch Scheme and to resolve what action, if any, to be taken.</p> <p>A decision needs to be made as to if the scheme is viable.</p> <p>Resolved: To promote the scheme at the Village Street Fair and to decide whether the scheme is to continue or not at the July meeting.</p>
19/108	<p>To review the mowing of the village verges and resolve what action if any to be taken.</p> <p>The first cut has been carried out.</p> <p>Resolved: No action needed.</p>
19/109	<p>To consider a request from GAPC to work together to secure funding for the Greenway Path, and to resolve what action if any to be taken.</p> <p>Resolved: To work with GAPC to secure funding. Clerk to inform GAPC.</p>
19/110	<p>To discuss arrangements for LAPC information stall at the Village Street Fair, and to resolve what action if any to be taken.</p> <p>Resolved: To have a stall at the Village Fair to promote the work of LAPC. Cllr Richardson to draw up a rota, obtain NHW material and liaise with PSCO on attending. Cllr Castello to produce a flyer with details of coffee morning, fireworks display and litter pick. Possible participation in the Community Speed Watch scheme will also be promoted.</p>
19/111	<p>To decide what action to take with regards to the Internal Audit Report</p> <p>Resolved: To put in place measures to address issues raised. To have a Cllr present at future audits. To seek direction from NCALC on procedures if clarification needed.</p>
19/112	<p>To receive an update on the current situation concerning the laptop and printer and to resolve what action if any to be taken</p> <p>Cllr Dollimore has repaired the printer and ordered new cartridges. Cllr Dollimore will collect the laptop this week and deliver both items to the Clerk.</p> <p>Resolved: In future to purchase genuine cartridges and not the cheaper refilled ones.</p>
19/113	<p>Correspondence:</p> <p>No correspondence received</p>
19/114	<p>To confirm the date and time of the next Parish Council meeting as 15th July 2019 at 7.30pm</p>

	Resolved: date and time confirmed
19/115	To close the meeting The meeting closed at 9.30 pm

Signed:

Dated:

DRAFT