

## LITTLE ADDINGTON PARISH COUNCIL

### Minutes of the Meeting held on Monday 16<sup>th</sup> September 2019 held at Saint Mary The Virgin Church, High Street, Little Addington at 7.30pm

**Present:** Councillors: K Richardson, P Dollimore, M Parsons, J Wallace, N Castello

<b>19/137</b>	<b>To receive and approve apologies for absence</b> Cllrs B Bruce – apologies accepted					
<b>19/138</b>	<b>Public open time</b> No members of the public present					
<b>19/139</b>	<b>To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.</b> No interests declared					
<b>19/140</b>	<b>To receive and approve for signature the minutes of the meeting held on Monday 15<sup>th</sup> July 2019</b> <b>Resolved:</b> Cllr Castello signed the minutes as a true record					
<b>19/141</b>	<b>To note any matters arising from the minutes not included on this agenda for report only</b> Streetlight shields installed as requested, resident confirmed that light on Back Lane is much better but no difference to one next to the phone box. <b>Resolved:</b> Cllr Parsons to look at sourcing a standard screen for size and bring costs back to next meeting.					
<b>19/142</b>	<b>To receive and approve the balance of accounts/bank reconciliation</b> Cllr Richardson examined and signed the Balance of Accounts/Bank Reconciliation. <b>Resolved:</b> Balance of Accounts/Bank Reconciliation approved					
<b>19/143</b>	<b>To receive and approve the bank statements</b> Cllrs were unable to approve and sign the bank statement as we are still waiting for this to arrive. Cllr Dollimore will request a statement from the bank and confirm that previous clerk SO for salary has been cancelled. <b>Resolved:</b> To approve at the October meeting					
<b>19/144</b>	<b>To approve and authorise payment of the following invoices</b>					
	<b>Chq No. Payment Ref</b>	<b>Payee</b>	<b>Item</b>	<b>Total Amount</b>	<b>Amount net of VAT</b>	<b>Power to Make Payment</b>
	BACS 1	INDO	Streetlight shields	£86.69	£74.74	H'ways 1980 s301
	DD1	PWLB	2nd instalment loan repayment streetlights	£471.03	£471.03	H'ways 1980 s301
	100963	Clerk	July Expenses	£21.85	£21.85	LGA 1972 s 111
	100963	Clerk	August Expenses	£15.37	£15.37	LGA 1972 s 111
	100964	Turneys	July Mowing	£247.18	£205.98	H'ways 1980 s396
	100965	Paul Litchfield	Streetlight Shields – fitting	£50.00	£50.00	H'ways 1980 s301
	100966	Radu Constantin	LA Coffee Morning	£50.00	£50.00	
	100967	Turneys	August mowing	247.18	205.98	H'ways 1980 s396

	<b>Resolved:</b> all payments authorised, invoices signed off.
19/145	<p><b>To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by East Northamptonshire Council and available on its website between the circulation of this agenda and the meeting.</b></p> <p>No applications received</p>
19/146	<p><b>To note planning decisions made by ENC</b></p> <p>Change of property name from Hillside Farm, Irthlingborough Road, Little Addington, NN14 4AS to Rose House</p>
19/147	<p><b>To discuss the provision of 'village gates' and other speed reduction methods and to resolve what action if any to be taken</b></p> <p>Cllr Dollimore has met with Sarah from Highways and is waiting for her to come back to him regarding costs and programme of works.</p> <p><b>Resolved:</b> To be added to the October Agenda</p>
19/148	<p><b>To receive a report from Cllr P Dollimore on highways matter and to resolve what action if any to be taken.</b></p> <p>Cllrs raised the issue of people trying to cross the road at the end of Church Walk, it was suggested that we look at sourcing a mirror to be placed on the bend to assist pedestrians when crossing. The 'no entry' sign on this part of the road needs to be repainted along with the 'slow' sign on the road at the corner of Chapel Hill. Suggestion of looking into 'give way/right of way' signs on the stretch of road outside School House was also proposed.</p> <p><b>Resolved:</b> Cllr Dollimore will raise all of these with Highways and report back at the October meeting</p>
19/149	<p><b>To receive an update on the arrangements for the fireworks display, and to resolve what action if any to be taken.</b></p> <p>A sub committee was formally set up and met on August 8<sup>th</sup> at The Bell at 8.00pm. Minutes of this meeting were taken by Cllr Wallace and circulated to all in attendance. It was agreed at the meeting that all costs for the proposed firework display on 9<sup>th</sup> November 2019 would need to be covered by sponsorship donations prior to the event or the event will be cancelled. The next firework meeting is on Tuesday 24<sup>th</sup> September 2019 at 8.00pm at The Bell.</p> <p><b>Resolved:</b> To feedback at the October meeting</p>
19/150	<p><b>To receive an update on the vacant clerk position and to resolve what action, if any, to be taken.</b></p> <p>Cllr Castello agreed to invite shortlisted candidates to interview and proposed an interview date of 23<sup>rd</sup> September. Cllr Wallace and Cllr Dollimore agreed to sit on interview panel along with Cllr Castello</p> <p><b>Resolved:</b> To feedback at the October meeting</p>
19/151	<p><b>To receive an update on the coffee morning held on 16.09.19 and resolve what action if any to be taken.</b></p> <p>The coffee morning was a success and approximately 24-30 people attended from the village, giving a great opportunity for all ages to network. Attendees asked if it could be a regular event. The Care Home have offered to host the next coffee morning</p>

	<b>Resolved:</b> Cllr Richardson to speak to Greg and agree the next date.
<b>19/152</b>	<p><b>To receive an update on the Neighbourhood Watch Scheme and to resolve what action, if any, to be taken.</b></p> <p>Cllr Bruce is due to meet with Christine McKenzie, Northant's Neighbourhood Watch Co-ordinator to discuss further.</p> <p><b>Resolved:</b> Cllr Bruce to provide an update at the October meeting</p>
<b>19/153</b>	<p><b>To consider a request from GAPC to work together on producing a joint Neighbourhood Plan, and to resolve what action if any to be taken.</b></p> <p>It was agreed that LAPC would decline this offer.</p> <p><b>Resolved:</b> Cllr Richardson to write to GAPC to advise.</p>
<b>19/154</b>	<p><b>To decide what action to take with regards to the Internal Audit Report</b></p> <p>Cllrs agreed that a Councillor should be present at the time of the next internal audit alongside the Clerk.</p> <p><b>Resolved:</b> No further action</p>
<b>19/155</b>	<p><b>To discuss a proposal to clean and repair the village sign and to resolve what action to be taken:</b></p> <p>Discussion regarding the village sign looking a little tired which was raised by a local resident. The sign is one sided and has not been well maintained since it was installed.</p> <p><b>Resolved:</b> Cllr Dollimore to take pictures and inspect and report back at October meeting</p>
<b>19/156</b>	<p><b>To discuss a proposal to clean and repair the bench by the church and to resolve what action to be taken:</b></p> <p>The bench by the church was missed in the maintenance work to benches completed last year.</p> <p><b>Resolved:</b> Cllr Dollimore to take pictures and inspect and report back at October meeting</p>
<b>19/157</b>	<p><b>To receive an estimate of the costs of purchasing solar lamps for Church Walk and to resolve what action to be taken.</b></p> <p>Cllr Bruce suggested installing some solar lighting along the pathway to the church.</p> <p><b>Resolved:</b> Cllr Bruce to purchase lights to a maximum value of £50</p>
<b>19/158</b>	<p><b>To receive a report from Cllr Parsons on the possibility of working with Openreach Community Fibre Partnership to bring fast speed broadband to the village and to resolve what action to be taken.</b></p> <p>Cllr Parsons to seek further information and register an interest on behalf of LAPC</p> <p><b>Resolved:</b> Cllr Parsons to update at the meeting in October</p>
<b>19/159</b>	<p><b>To appoint a delegate to attend Northants CALC AGM on Saturday 5<sup>th</sup> October 2019</b></p> <p><b>Resolved:</b> No one able to attend</p>
<b>19/160</b>	<b>Correspondence:</b>

	No correspondence received
19/161	<b>To confirm the date and time of the next Parish Council meeting as 21<sup>st</sup> October 2019 at 7.30pm</b> <b>Resolved:</b> date and time confirmed
19/162	<b>To close the meeting</b> The meeting closed at 9.15pm

**Signed:**

**Dated:**

DRAFT