

LITTLE ADDINGTON PARISH COUNCIL

Minutes of the Meeting held on Monday 16th December 2019 held at Saint Mary The Virgin Church, High Street, Little Addington at 7.30pm

Present: Councillors: K Richardson, P Dollimore, B Bruce, J Wallace, M Parsons, R Aston

Clerk: Karrie Loydall

19/215	To receive and approve apologies for absence Cllr Castello- Apologies accepted.																																																								
19/216	Public open time No members of the public present.																																																								
19/217	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. No interests declared																																																								
19/218	To receive and approve for signature the minutes of the meeting held on Monday 18th November 2019 Resolved: Cllr Richardson signed the minutes as a true record																																																								
19/219	To note any matters arising from the minutes not included on this agenda for report only No matters arising																																																								
19/220	To receive and approve the balance of accounts/bank reconciliation Cllr Richardson examined and signed the Balance of Accounts/Bank Reconciliation. Resolved: Balance of Accounts/Bank Reconciliation approved																																																								
19/221	To receive and approve the bank statements Cllr Richardson examined and signed the Bank Statements – the balance being £6955.46 on December 11 th 2019. In addition there is £10076.95 in the Money Manager (reserves) account. Resolved: To approve the bank statements..																																																								
19/222	To receive and approve the bank statements Clerk has advised the total of £10076.95 in the Money Manager acc. is correct with £4540.01 from the Reading Room Account Resolved: Cllr Richardson approved the Money Manager Account as correct.																																																								
19/223	<p>To approve and authorise payment of the following invoices</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 12.5%;">Payment date</th> <th style="width: 12.5%;">Chq No. Payment Ref</th> <th style="width: 12.5%;">Payee</th> <th style="width: 12.5%;">Item</th> <th style="width: 12.5%;">Total Amount</th> <th style="width: 12.5%;">Amount net of VAT</th> <th style="width: 12.5%;">Power to Make Payment</th> </tr> </thead> <tbody> <tr> <td>16.12.19</td> <td>100975</td> <td>Cllr Bruce</td> <td>Solar Lighting for LA.</td> <td>£17.84</td> <td>£0.00</td> <td>LGA 1972 s 111</td> </tr> <tr> <td>18.11.19</td> <td>100976</td> <td>K Loydall</td> <td>Key cut and key ring</td> <td>£6.90</td> <td>£0.00</td> <td>LGA 1972 s 111</td> </tr> <tr> <td>18.11.19</td> <td>100976</td> <td>K Loydall</td> <td>Key Postage</td> <td>£1.06</td> <td>£0.00</td> <td>LGA 1972 s 111</td> </tr> <tr> <td>18.11.19</td> <td>100976</td> <td>K Loydall</td> <td>Envelopes</td> <td>£4.29</td> <td>£0.00</td> <td>LGA 1972 s 111</td> </tr> <tr> <td>18.11.19</td> <td>100976</td> <td>K Loydall</td> <td>12 First Class Stamps</td> <td>£8.40</td> <td>£0.00</td> <td>LGA 1972 s 111</td> </tr> <tr> <td>25.12.19</td> <td>SO8</td> <td>K Loydall</td> <td>December Salary</td> <td>£198.48</td> <td>£0.00</td> <td>LGA 1972 s 112</td> </tr> <tr> <td>15.11.19</td> <td>ICO</td> <td>ICO</td> <td>Data Protection</td> <td>£35</td> <td>£0.00</td> <td>LGA 1972 s 111</td> </tr> </tbody> </table> <p>Resolved: all payments authorised, invoices signed off.</p>	Payment date	Chq No. Payment Ref	Payee	Item	Total Amount	Amount net of VAT	Power to Make Payment	16.12.19	100975	Cllr Bruce	Solar Lighting for LA.	£17.84	£0.00	LGA 1972 s 111	18.11.19	100976	K Loydall	Key cut and key ring	£6.90	£0.00	LGA 1972 s 111	18.11.19	100976	K Loydall	Key Postage	£1.06	£0.00	LGA 1972 s 111	18.11.19	100976	K Loydall	Envelopes	£4.29	£0.00	LGA 1972 s 111	18.11.19	100976	K Loydall	12 First Class Stamps	£8.40	£0.00	LGA 1972 s 111	25.12.19	SO8	K Loydall	December Salary	£198.48	£0.00	LGA 1972 s 112	15.11.19	ICO	ICO	Data Protection	£35	£0.00	LGA 1972 s 111
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19/224	<p>To approve and accept the budget for the financial year ending 31st March 2021. A half year budget review was carried out and it highlighted areas where an overspend was going to occur. As the Parish Council has made considerable efficiency savings this year the additional cost (namely grass mowing, lighting, subscriptions and PC/Website) can be absorbed by other areas. Based on the above half year analysis a proposed budget was presented for 2020/2021. Each budget item was read and discussed by all Councillors present. Resolved: Councillors present approved the budget as discussed. The Clerk will send out a confirmation email to all Councillors prior to submitting the budget to ENC in January.</p>
19/225	<p>To approve and accept the precept for the financial year ending 31st March 2021. Based on the budget a precept amount of £11980 was proposed. This is a rise of 5%. Resolved: All Councillors present agreed and approved the precept. The Clerk will send an email to all Councillors to confirm prior to submission.</p>
19/226	<p>To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by East Northamptonshire Council and available on its website between the circulation of this agenda and the meeting. No application received.</p>
19/227	<p>To note planning decisions made by ENC No applications received</p>
19/228	<p>Co-option of Rob Aston Mr Aston made the Parish Council aware of a letter of accusation he received regarding dog fouling, which he refutes in its entirety. The Parish Council is not responsible for dog fouling as it is a matter for ENC. Resolved: All Councillors in favour of Co-option of Mr Aston with Cllr Dollimore proposing and Cllr Bruce seconding.</p>
19/229	<p>Signing of Declaration of Acceptance of Office by R Aston Resolved: The Declaration was duly signed by Cllr Aston and witnessed by K Loydall.</p>
19/230	<p>To discuss the provision of 'village gates' and other speed reduction methods and to resolve what action if any to be taken Cllr Dollimore is still in ongoing discussions to finalise details and approve position with Highways and bring to next meeting for approval Resolved: To be added to the January Agenda</p>
19/231	<p>To discuss arrangements for village planting/flowers It was proposed that planters and bulb planting should be included to the location of the village gates. Multiple season bulb planting should be investigated so there is a variety of blooms through the season. Cllr Wallace offered to maintain the planters on a regular basis. A second area of planting near the Care Home was highlighted with options of planters/shrubs/fir tree. Resolved: Cllr Dollimore to research prices for bulbs. To be added to the January Agenda for further discussion.</p>
19/232	<p>To receive a report from Cllr Dollimore and Cllr Parsons highways matter and to resolve what action if any to be taken. Cllr Dollimore is in ongoing discussions with Highways regarding signage. Cllr Dollimore has reported standing water on the High Street. Cllr Parsons updated that there are enough volunteers for a community speed watch. Cllr Richardson advised the standing water in Great Addington is being investigated by ENC.</p>

	<p>Resolved: Cllr Dollimore to report online to street doctor for the standing water. Cllr Parsons is to speak with the local PC to arrange the speed watch and will update at the next meeting.</p>
19/233	<p>To receive an update on the arrangements for the fireworks display, and to resolve what action if any to be taken. Cllr Richardson is awaiting final invoices. Resolved: Fireworks final account to be issued prior to the next meeting.</p>
19/234	<p>To receive an update from Cllr Richardson on the next date, time and location of coffee morning. Coffee morning arranged for 1st Feb 2020 at The Bell Inn on High Street at 11am – 12pm. Resolved: Clerk to include new date in Saints Alive.</p>
19/235	<p>To receive an update on the Neighbourhood Watch Scheme and to resolve what action, if any, to be taken. Cllr Bruce to invite NHW contact to coffee morning in Feb. Resolved: Cllr Bruce to provide an update at the January meeting</p>
19/236	<p>To discuss receive an update from Cllr Dollimore regarding proposal to clean and repair the village sign and to resolve what action to be taken: No action taken due to poor weather. Resolved: Cllr Dollimore to take pictures and inspect and report back at Januarys meeting</p>
19/237	<p>To discuss receive an update from Cllr Dollimore regarding proposal to clean and repair the bench by the church and to resolve what action to be taken: Cllr Dollimore to clean within the next couple of meetings Resolved: Cllr Dollimore to report back at Januarys meeting</p>
19/238	<p>To receive a report from Cllr Parsons on the possibility of working with Openreach Community Fibre Partnership to bring fast speed broadband to the village and to resolve what action to be taken. No action taken Resolved: Cllr Parsons to update at the meeting in January.</p>
19/239	<p>To discuss preparations for the village commemorations of the end of WW2 VE Day It was agreed that the Parish Council and the Parochial Council will proceed with a joint event. There is a committee set up from the Parish Council to conduct discussions for this event. These discussions will be minuted and the Clerk to keep a record for reference. The Parish Council will extend an invite for the Parochial Council to attend the committee meetings. The first meeting is proposed for the 14th Jan 2020. Resolved: Clerk to advertise this in Saints Alive each month going forward. Cllr Dollimore to contact Parochial Council with provisional meeting dates.</p>
19/240	<p>To receive an update on the provision of salt/grit for the bins. Cllr Bruce advised that all grit bins are full except the bin on Church Walk/Top End which is only $\frac{3}{4}$ full. Resolved: Cllr Bruce will monitor bins and report.</p>
19/241	<p>To discuss and authorise training requirements for new Councillor. Clerk advised that NCALC are running 'Off to a Flying Start' in 2020. Resolved: Clerk to advise Cllr Aston of dates.</p>
19/242	<p>Correspondence: Power for People - Requesting PC to sign petition. (repeat) Saints Alive editor Nick Palmer – Saints Alive Costs Mr Pentlow – Dog Fouling</p>

	<p>Resolved: Cllr Richardson advises on Power for People – not applicable for the Parish Councillors however Cllrs can sign individually if they wish. Saints Alive costs to be discussed at next meeting. Mr Pentlow – Clerk advised to contact ENC and report.</p>
	<p>To confirm the date and time of the next Parish Council meeting as 20th January 2020 at 7.30pm</p> <p>Resolved: date and time confirmed</p>
19/187	<p>To close the meeting</p> <p>The meeting closed at 8.55pm.</p>

Signed:

Dated:

DRAFT