

LITTLE ADDINGTON PARISH COUNCIL

Minutes of the Meeting held remotely via online VC on Monday 20th July 2020 held at 7.30pm

Present: Councillors: K Richardson, P Dollimore, N Castello, J Wallace, B Bruce

Clerk: Karrie Loydall

| 20/150 | To receive and approve apologies for absence Cllr Parsons - Apologies accepted. Cllr Wallace left the meeting at 8:30pm. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---------------|---|----------------|--|--------------|-------------------|--------------------------|-------------------|-----------------------|----------|------|---------|----------------------|---------|--------|------------------|----------|------|---------|-----------------------|---------|--------|------------------|----------|------|----------------|--------|---------|-------|---------------|----------|------|------|---|---------|-------|---------------|----------|------|-----|----------------------------|---------|-------|--------------------------|----------|------|---------|--|---------|--------|------------------|
| 20/151 | Public open time A Hudson attended the meeting via Zoom. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 20/152 | To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. No interests declared. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 20/153 | To receive and approve for signature the minutes of the meeting held on Monday 15th June 2020 Resolved: Cllr Richardson signed the minutes as a true record | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 20/154 | To note any matters arising from the minutes not included on this agenda for report only No matters arising | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 20/155 | To receive and approve the balance of accounts/bank reconciliation Cllr Richardson examined and signed the Balance of Accounts/Bank Reconciliation. Resolved: Balance of Accounts/Bank Reconciliation approved. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 20/156 | To receive and approve the bank statements Cllr Richardson examined and signed the Bank Statements (and will scan and send over to Clerk) – the balance being £7543.62 on July 11 th 2020. In addition there is £10091.71 in the Money Manager (reserves) account. £100 received from Hare and Hounds in regards to the Marquee damages. Resolved: To approve the bank statements. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 20/157 | <p>To approve and authorise payments of the following invoices.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Payment date</th> <th style="text-align: center;">Chq No. Payment Ref</th> <th style="text-align: center;">Payee</th> <th style="text-align: center;">Item</th> <th style="text-align: center;">Total Amount</th> <th style="text-align: center;">Amount net of VAT</th> <th style="text-align: center;">Power to Make Payment</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">21.07.20</td> <td style="text-align: center;">BACS</td> <td style="text-align: center;">Turneys</td> <td style="text-align: center;">Mowing – May Invoice</td> <td style="text-align: right;">£271.90</td> <td style="text-align: right;">£45.32</td> <td style="text-align: center;">H'ways 1980 s396</td> </tr> <tr> <td style="text-align: center;">21.07.20</td> <td style="text-align: center;">BACS</td> <td style="text-align: center;">Turneys</td> <td style="text-align: center;">Mowing – June Invoice</td> <td style="text-align: right;">£271.90</td> <td style="text-align: right;">£45.32</td> <td style="text-align: center;">H'ways 1980 s396</td> </tr> <tr> <td style="text-align: center;">25.07.20</td> <td style="text-align: center;">BACS</td> <td style="text-align: center;">Karrie Loydall</td> <td style="text-align: center;">Salary</td> <td style="text-align: right;">£198.48</td> <td style="text-align: right;">£0.00</td> <td style="text-align: center;">LGA 1972 S112</td> </tr> <tr> <td style="text-align: center;">21.07.20</td> <td style="text-align: center;">BACS</td> <td style="text-align: center;">HMRC</td> <td style="text-align: center;">April, May, June, and July Tax for KLOYDALL (£49.60 ea month)</td> <td style="text-align: right;">£198.40</td> <td style="text-align: right;">£0.00</td> <td style="text-align: center;">LGA 1972 S112</td> </tr> <tr> <td style="text-align: center;">21.07.20</td> <td style="text-align: center;">BACS</td> <td style="text-align: center;">EON</td> <td style="text-align: center;">Electricity 01/04 to 30/06</td> <td style="text-align: right;">£172.01</td> <td style="text-align: right;">£8.19</td> <td style="text-align: center;">Highways Act 1980, s.301</td> </tr> <tr> <td style="text-align: center;">21.08.20</td> <td style="text-align: center;">BACS</td> <td style="text-align: center;">Turneys</td> <td style="text-align: center;">Mowing – July Invoice: Included due to no scheduled meeting in August.</td> <td style="text-align: right;">£271.90</td> <td style="text-align: right;">£45.32</td> <td style="text-align: center;">H'ways 1980 s396</td> </tr> </tbody> </table> <p>Resolved: Payments signed off and approved by Cllr Richardson and the Cllr's</p> | Payment date | Chq No. Payment Ref | Payee | Item | Total Amount | Amount net of VAT | Power to Make Payment | 21.07.20 | BACS | Turneys | Mowing – May Invoice | £271.90 | £45.32 | H'ways 1980 s396 | 21.07.20 | BACS | Turneys | Mowing – June Invoice | £271.90 | £45.32 | H'ways 1980 s396 | 25.07.20 | BACS | Karrie Loydall | Salary | £198.48 | £0.00 | LGA 1972 S112 | 21.07.20 | BACS | HMRC | April, May, June, and July Tax for KLOYDALL (£49.60 ea month) | £198.40 | £0.00 | LGA 1972 S112 | 21.07.20 | BACS | EON | Electricity 01/04 to 30/06 | £172.01 | £8.19 | Highways Act 1980, s.301 | 21.08.20 | BACS | Turneys | Mowing – July Invoice: Included due to no scheduled meeting in August. | £271.90 | £45.32 | H'ways 1980 s396 |
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| 20/158 | <p>To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by East Northamptonshire Council and available on its website between the circulation of this agenda and the meeting. Resolved: No Planning applications received this month</p> |
| 20/159 | <p>To note planning decisions made by ENC PLANNING PERMISSION 20/00554/FUL Location The Bell Inn, High Street, Little Addington, Northamptonshire, NN14 4BD. Proposal Reduction of Public House trading area, and change of use and conversion of part of existing public house to create one dwelling, and construction of double garage to serve new dwelling with all associated external works. Resolved: It was noted that the above planning received conditional approval.</p> |
| 20/160 | <p>To review the process for co-option of Cllrs and to resolve what actions, if any, to be taken. Resolved: It was agreed by all Cllrs present that 2 meetings were to be attended by any prospective Cllrs in order for them to get a good overview of the position.</p> |
| 20/161 | <p>To discuss the provision of 'village gates' and other speed reduction methods and to resolve what action if any to be taken Resolved: Cllr Dollimore has been told by Sarah Barnwell of Highways that no action to be taken on this until after lockdown. Cllr Dollimore to provide update at next meeting as lockdown restrictions are easing.</p> |
| 20/162 | <p>To receive an update on Village planting/flowers and to discuss cleaning/clearance costs and to resolve what action, if any, to be taken. Resolved: Clerk awaiting quote from Turneys to communicate these to Cllrs when they are available.</p> |
| 20/163 | <p>To review the overgrown trees and verges on the path towards GT Addington and to resolve what action, if any, to be taken.: Resolved: Clerk to make contact with field owners to get them to trim back.</p> |
| 20/164 | <p>To receive an update from the Clerk regarding the overgrown footpath on Church Walk and resolve what action, if any, to be taken.: Resolved: Cllr Richardson and Cllr Castello agreed to removed the ivy, Cllr Dollimore and Cllr Bruce to weed the footpath. Clerk to look into quote from Turney for regular weedkiller.</p> |
| 20/165 | <p>To receive an update from Cllr Bruce on the NHW signs and resolve what action to be taken. Resolved: Cllrs agreed in signage location. Signage to be installed in due course.</p> |
| 20/166 | <p>To discuss receive an update from Cllr Dollimore regarding proposal to clean the village sign and to resolve what action to be taken: Resolved: Cllr Dollimore and Cllr Bruce have advised they will undertake this task in the before the next meeting.</p> |
| 20/167 | <p>To discuss receive an update from Cllr Dollimore regarding proposal to clean the bench by the church and to resolve what action to be taken: Resolved: Cllr Dollimore and Cllr Bruce have advised they will undertake this task in the before the next meeting.</p> |
| 20/168 | <p>To consider options to renovate the war memorial Resolved: Cllr Dollimore to propose quotes at next meeting</p> |

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| 20/169 | <p>To review the findings of the internal audit and to resolve what actions, if any, to be taken.</p> <p>Resolved: Clerk distributed audit report prior to meeting. Cllrs noted findings of audit. Clerk to implement website update.</p> |
| 20/170 | <p>To relook at and review the findings of the 2019 external audit and to resolve what actions, if any, to be taken..</p> <p>Resolved: Clerk distributed audit report prior to meeting. Cllrs noted findings of audit.</p> |
| 20/171 | <p>To review the Reading Room Fund's terms, conditions and spending requirements and to resolve what actions, if any, to be taken.</p> <p>Resolved: Cllr Dollimore to forward any documentation to Clerk.</p> |
| 20/172 | <p>To receive an update from Cllr Bruce regarding the playing fields and to resolve what actions, if any, to be taken.</p> <p>Resolved: Cllr Dollimore to put forward suggestions from the Cllrs regarding relocating the access gate to the field.</p> |
| 20/173 | <p>To review how LAPC sets up a Committee, review what Committee's LAPC requires this year and set terms of reference for each Committee as required.</p> <p>Resolved: Cllr Richardson advised due to covid there will be no requirement for committees this year.</p> |
| 20/174 | <p>To discuss resident's complaint of paint fumes/noxious smell within village.</p> <p>Resolved: Clerk to follow up complaint to ENC.</p> |
| 20/175 | <p>To review and approve the Clerk to have access to a copy of Arnold-Baker on Local Government Administration', and membership of the Society of Local Council Clerks (SLCC).</p> <p>Resolved: Cllr Castello proposed and Cllr Dollimore seconded - budget of £100 to gain access to the SLCC membership,</p> |
| 20/176 | <p>To receive and update regarding Saints Alive</p> <p>Resolved: Clerk to contact SA with up to date information</p> |
| 20/177 | <p>To confirm the date and time of the next Parish Council meeting as 21st September 2020 at 7.30pm.</p> |
| 20/178 | <p>To close the meeting</p> <p>The meeting closed at 21:00</p> |

Signed:

Dated: