

## LITTLE ADDINGTON PARISH COUNCIL

### Minutes of the Meeting held remotely via online VC on Monday 16<sup>th</sup> November 2020 held at 7.30pm

**Present:** Councillors: K Richardson P Dollimore, M Parsons, B Bruce

**Clerk:** Karrie Loydall

| <b>20/225</b> | <b>To elect a new chairman</b><br>Due to illness the proposed election of a new Chairman was postponed to December.  |                      |                            |              |                   |                       |                   |                       |          |      |                |        |         |       |               |          |      |      |             |        |       |               |          |      |         |                            |         |        |                  |          |    |     |                 |     |       |                |          |      |                      |                           |     |       |          |
|---------------|--|----------------------|----------------------------|--------------|-------------------|-----------------------|-------------------|-----------------------|----------|------|----------------|--------|---------|-------|---------------|----------|------|------|-------------|--------|-------|---------------|----------|------|---------|----------------------------|---------|--------|------------------|----------|----|-----|-----------------|-----|-------|----------------|----------|------|----------------------|---------------------------|-----|-------|----------|
| <b>20/226</b> | <b>To receive and approve apologies for absence</b><br>Cllr Wallace – Apologies accepted.  |                      |                            |              |                   |                       |                   |                       |          |      |                |        |         |       |               |          |      |      |             |        |       |               |          |      |         |                            |         |        |                  |          |    |     |                 |     |       |                |          |      |                      |                           |     |       |          |
| <b>20/227</b> | <b>Public open time</b><br>No public present.  |                      |                            |              |                   |                       |                   |                       |          |      |                |        |         |       |               |          |      |      |             |        |       |               |          |      |         |                            |         |        |                  |          |    |     |                 |     |       |                |          |      |                      |                           |     |       |          |
| <b>20/228</b> | <b>To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.</b><br>No interests declared.  |                      |                            |              |                   |                       |                   |                       |          |      |                |        |         |       |               |          |      |      |             |        |       |               |          |      |         |                            |         |        |                  |          |    |     |                 |     |       |                |          |      |                      |                           |     |       |          |
| <b>20/229</b> | <b>To receive and approve for signature the minutes of the meeting held on Monday 19<sup>th</sup> October 2020</b><br><b>Resolved:</b> Cllr Richardson signed the minutes as a true record   |                      |                            |              |                   |                       |                   |                       |          |      |                |        |         |       |               |          |      |      |             |        |       |               |          |      |         |                            |         |        |                  |          |    |     |                 |     |       |                |          |      |                      |                           |     |       |          |
| <b>20/230</b> | <b>To note any matters arising from the minutes not included on this agenda for report only</b><br>No matters arising  |                      |                            |              |                   |                       |                   |                       |          |      |                |        |         |       |               |          |      |      |             |        |       |               |          |      |         |                            |         |        |                  |          |    |     |                 |     |       |                |          |      |                      |                           |     |       |          |
| <b>20/231</b> | <b>To receive and approve the balance of accounts/bank reconciliation</b><br>Cllr Richardson examined and signed the Balance of Accounts/Bank Reconciliation.<br><b>Resolved:</b> Balance of Accounts/Bank Reconciliation approved.  |                      |                            |              |                   |                       |                   |                       |          |      |                |        |         |       |               |          |      |      |             |        |       |               |          |      |         |                            |         |        |                  |          |    |     |                 |     |       |                |          |      |                      |                           |     |       |          |
| <b>20/232</b> | <b>To receive and approve the bank statements</b><br>Cllr Dollimore examined and signed the Bank Statements (and will scan and send over to Clerk) – the balance being £9730.37 on October 11 <sup>th</sup> 2020. In addition there is £10091.96 in the Money Manager (reserves) account.<br><b>Resolved:</b> To approve the bank statements.  |                      |                            |              |                   |                       |                   |                       |          |      |                |        |         |       |               |          |      |      |             |        |       |               |          |      |         |                            |         |        |                  |          |    |     |                 |     |       |                |          |      |                      |                           |     |       |          |
| <b>20/233</b> | <p><b>To approve and authorise payments of the following invoices.</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Payment date</th> <th style="text-align: center;">Chq No. Payment Ref</th> <th style="text-align: center;">Payee</th> <th style="text-align: center;">Item</th> <th style="text-align: center;">Total Amount</th> <th style="text-align: center;">Amount net of VAT</th> <th style="text-align: center;">Power to Make Payment</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">25.11.20</td> <td style="text-align: center;">BACS</td> <td style="text-align: center;">Karrie Loydall</td> <td style="text-align: center;">Salary</td> <td style="text-align: right;">£198.48</td> <td style="text-align: right;">£0.00</td> <td style="text-align: center;">LGA 1972 S112</td> </tr> <tr> <td style="text-align: center;">25.11.20</td> <td style="text-align: center;">BACS</td> <td style="text-align: center;">HMRC</td> <td style="text-align: center;">October Tax</td> <td style="text-align: right;">£49.60</td> <td style="text-align: right;">£0.00</td> <td style="text-align: center;">LGA 1972 S112</td> </tr> <tr> <td style="text-align: center;">20.11.20</td> <td style="text-align: center;">BACS</td> <td style="text-align: center;">Turneys</td> <td style="text-align: center;">Mowing – September Invoice</td> <td style="text-align: right;">£271.90</td> <td style="text-align: right;">£45.32</td> <td style="text-align: center;">H'ways 1980 s396</td> </tr> <tr> <td style="text-align: center;">15.11.20</td> <td style="text-align: center;">DD</td> <td style="text-align: center;">ICO</td> <td style="text-align: center;">Data Protection</td> <td style="text-align: right;">£35</td> <td style="text-align: right;">£0.00</td> <td style="text-align: center;">LGA 1972 s 111</td> </tr> <tr> <td style="text-align: center;">20.11.20</td> <td style="text-align: center;">BACS</td> <td style="text-align: center;">Royal British Legion</td> <td style="text-align: center;">Poppy wreath and donation</td> <td style="text-align: right;">£30</td> <td style="text-align: right;">£0.00</td> <td style="text-align: center;">LGA S137</td> </tr> </tbody> </table> <p><b>Resolved:</b> Payments signed off and approved by Cllr Richardson and the Cllr's</p> | Payment date         | Chq No. Payment Ref        | Payee        | Item              | Total Amount          | Amount net of VAT | Power to Make Payment | 25.11.20 | BACS | Karrie Loydall | Salary | £198.48 | £0.00 | LGA 1972 S112 | 25.11.20 | BACS | HMRC | October Tax | £49.60 | £0.00 | LGA 1972 S112 | 20.11.20 | BACS | Turneys | Mowing – September Invoice | £271.90 | £45.32 | H'ways 1980 s396 | 15.11.20 | DD | ICO | Data Protection | £35 | £0.00 | LGA 1972 s 111 | 20.11.20 | BACS | Royal British Legion | Poppy wreath and donation | £30 | £0.00 | LGA S137 |
| Payment date  | Chq No. Payment Ref  | Payee                | Item                       | Total Amount | Amount net of VAT | Power to Make Payment |                   |                       |          |      |                |        |         |       |               |          |      |      |             |        |       |               |          |      |         |                            |         |        |                  |          |    |     |                 |     |       |                |          |      |                      |                           |     |       |          |
| 25.11.20      | BACS   | Karrie Loydall       | Salary                     | £198.48      | £0.00             | LGA 1972 S112         |                   |                       |          |      |                |        |         |       |               |          |      |      |             |        |       |               |          |      |         |                            |         |        |                  |          |    |     |                 |     |       |                |          |      |                      |                           |     |       |          |
| 25.11.20      | BACS   | HMRC                 | October Tax                | £49.60       | £0.00             | LGA 1972 S112         |                   |                       |          |      |                |        |         |       |               |          |      |      |             |        |       |               |          |      |         |                            |         |        |                  |          |    |     |                 |     |       |                |          |      |                      |                           |     |       |          |
| 20.11.20      | BACS   | Turneys              | Mowing – September Invoice | £271.90      | £45.32            | H'ways 1980 s396      |                   |                       |          |      |                |        |         |       |               |          |      |      |             |        |       |               |          |      |         |                            |         |        |                  |          |    |     |                 |     |       |                |          |      |                      |                           |     |       |          |
| 15.11.20      | DD   | ICO                  | Data Protection            | £35          | £0.00             | LGA 1972 s 111        |                   |                       |          |      |                |        |         |       |               |          |      |      |             |        |       |               |          |      |         |                            |         |        |                  |          |    |     |                 |     |       |                |          |      |                      |                           |     |       |          |
| 20.11.20      | BACS   | Royal British Legion | Poppy wreath and donation  | £30          | £0.00             | LGA S137              |                   |                       |          |      |                |        |         |       |               |          |      |      |             |        |       |               |          |      |         |                            |         |        |                  |          |    |     |                 |     |       |                |          |      |                      |                           |     |       |          |
| <b>20/234</b> | <b>To accept and authorise a virtual signing of the Declaration of Acceptance of Office during the Covid19 crisis.and to resolve what actions, if any, are to be taken.</b><br><b>Resolved:</b> Cllrs agreed that a virtual signing is acceptable during the lockdown.   |                      |                            |              |                   |                       |                   |                       |          |      |                |        |         |       |               |          |      |      |             |        |       |               |          |      |         |                            |         |        |                  |          |    |     |                 |     |       |                |          |      |                      |                           |     |       |          |

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| 20/235 | <b>Co-option of Adele Hudson to role of Parish Councillor.</b><br><b>Resolved:</b> Cllrs are in favour for the Co-option of Mrs Hudson as Parish Councillor. Cllr Bruce proposed and Cllr Parsons Seconded.  |
| 20/236 | <b>Signing of Declaration of Acceptance of Office by A Hudson</b><br><b>Resolved:</b> The Declaration was signed by A Hudson over a zoom call.   |
| 20/237 | <b>To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by East Northamptonshire Council and available on its website between the circulation of this agenda and the meeting to which it pertains:</b><br><b>Resolved:</b> None received this month |
| 20/238 | <b>To note planning decisions made by ENC</b><br><b>Resolved:</b> None reported.   |
| 20/239 | <b>To review the budget and precept for the financial year ending 31<sup>st</sup> March 2022 and to resolve what actions, if any, to be taken.</b><br><b>Resolved:</b> Cllrs felt adjustments could be made in some areas – Clerk to present budget at Decembers meeting for approval.   |
| 20/240 | <b>To receive an update from Cllr Dollimore and Cllr Bruce regarding the polling station location and to resolve what actions, if any, to be taken.</b><br><b>Resolved:</b> Cllr Dollimore advised pub could now be the polling station – Clerk to contact ENC.  |
| 20/241 | <b>To review the handyperson advert and to resolve what actions, if any, to be taken</b><br><b>Resolved:</b> No response from advert – Clerk to contact nearby PC's to seek advice.  |
| 20/242 | <b>To receive update from Cllr Dollimore regarding quotes for renovating the war memorial and to resolve what actions, if any, to be taken.</b><br><b>Resolved:</b> Cllr Dollimore to propose quotes at next meeting. Clerk to contact War Memorials Commission and Peterborough Diocese to seek what permissions are required.  |
| 20/243 | <b>To review LAPC social media presence and to resolve what actions, if any, to be taken.</b><br><b>Resolved:</b> Clerk shared twitter account which is now up and running.  |
| 20/244 | <b>To review and approve an alternative meeting date and to resolve what action, if any, to be taken.</b><br><b>Resolved:</b> This will be relouked at in 3 months time due to Covid 19.   |
| 20/245 | <b>To confirm the date and time of the next Parish Council meeting as 21st December 2020 at 7.30pm.</b>  |
| 20/246 | <b>To close the meeting</b><br>The meeting closed at 20:40   |

Signed:

Dated: