

LITTLE ADDINGTON PARISH COUNCIL

Minutes of the Meeting held remotely via online VC on Monday 15th February 2021 held at 7.30pm

Present: Councillors: P Dollimore, B Bruce, A Hudson, M Parsons

Clerk: Karrie Loydall

20/283	To receive and approve apologies for absence Cllr Richardson sends apologies. Cllr Wallace gave her resignation 14/02/21. Cllr Dollimore chaired meeting.																																										
20/284	Public open time 1 Member present. Cllr Maxwell was welcomed to the meeting and gave a 5 minute presentation.																																										
20/285	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. No interests declared.																																										
20/286	To receive and approve for signature the minutes of the meeting held on Monday 18th January 2021 Resolved: Cllr Dollimore signed the minutes as a true record																																										
20/287	To note any matters arising from the minutes not included on this agenda for report only No matters arising																																										
20/288	To receive and approve the balance of accounts/bank reconciliation Cllr Dollimore was unable to exam bank statements due to HSBC blocking account access. Cllr Dollimore is to discuss asap with safeguarding team. It was resolved that once access has been granted the Clerk will arrange an Extraordinary meeting to approve and sign the Balance of Accounts/Bank Reconciliation. It is noted that there has been fraudulent transaction on the account. Clerk is to refer complaint to Ombudsman. Resolved: Clerk to arrange extraordinary meeting once access has been granted. Balance of Accounts/Bank Reconciliation is in abeyance until fraudulent transactions are resolved and normal bank service has been resumed.																																										
20/289	To receive and approve the bank statements Cllr Dollimore is unable to approve the bank statements due to account access being blocked. Resolved: It was resolved that the clerk will arrange and extraordinary meeting of the Parish Council in order to approve the statements																																										
20/290	To approve and authorise payments of the following invoices. <table border="1" style="width: 100%; margin-top: 10px;"> <thead> <tr> <th>Payment date</th> <th>Chq No. Payment Ref</th> <th>Payee</th> <th>Item</th> <th>Total Amount</th> <th>Amount net of VAT</th> <th>Power to Make Payment</th> </tr> </thead> <tbody> <tr> <td>25.02.21</td> <td>BACS</td> <td>Karrie Loydall</td> <td>Salary</td> <td>£198.48</td> <td>£0.00</td> <td>LGA 1972 S112</td> </tr> <tr> <td>25.02.21</td> <td>BACS</td> <td>HMRC</td> <td>December Tax</td> <td>£49.60</td> <td>£0.00</td> <td>LGA 1972 S112</td> </tr> <tr> <td>19.02.21</td> <td>BACS</td> <td>APFA</td> <td>20/21 Contribution</td> <td>£1200</td> <td>£0.00</td> <td>LGA 1972 S137</td> </tr> <tr> <td>19.02.21</td> <td>BACS</td> <td>SLCC Membership</td> <td>Clerk Membership (minutes LAPC20/175 August 2020)</td> <td>£83</td> <td>£0.00</td> <td>LGA 1972 S112</td> </tr> <tr> <td>24.02.21</td> <td>DD</td> <td>PWLB</td> <td>Public Works Loan</td> <td>£471.03</td> <td>£0.00</td> <td>H'ways 1980 s301</td> </tr> </tbody> </table> <p>Resolved: Payments signed off and approved by Cllr Dollimore and the Cllr's</p>	Payment date	Chq No. Payment Ref	Payee	Item	Total Amount	Amount net of VAT	Power to Make Payment	25.02.21	BACS	Karrie Loydall	Salary	£198.48	£0.00	LGA 1972 S112	25.02.21	BACS	HMRC	December Tax	£49.60	£0.00	LGA 1972 S112	19.02.21	BACS	APFA	20/21 Contribution	£1200	£0.00	LGA 1972 S137	19.02.21	BACS	SLCC Membership	Clerk Membership (minutes LAPC20/175 August 2020)	£83	£0.00	LGA 1972 S112	24.02.21	DD	PWLB	Public Works Loan	£471.03	£0.00	H'ways 1980 s301
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20/291	<p>To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by East Northamptonshire Council and available on its website between the circulation of this agenda and the meeting to which it pertains:</p> <p>Resolved: NE/21/00073/FUL. Cllrs have no comment on this application however have requested Cllr Maxwell requests further detail from the planning team on further development on the site.</p>
20/292	<p>To note planning decisions made by ENC</p> <p>Resolved: Clerk advised of approval to 20/01597/TCA/</p>
20/293	<p>To receive and adopt Finance Regulations, Standing Orders, Complaints Procedure, Document Retention and Financial and Governance Risk Assessment and to resolve what actions, if any, is to be taken.</p> <p>Resolved: It was resolved to postpone this to the March meeting.</p>
20/294	<p>To appoint a Councillor to undertake internal financial checks, due to Cllr resignation, and to resolve what action, if any, to be taken.</p> <p>Resolved: It was resolved to postpone this to the March meeting.</p>
20/295	<p>To receive an information from the clerk on website options and resolve what actions, if any, to be taken.</p> <p>Resolved: Clerk provided quotations to Cllrs. Cllr Parsons proposed and Cllr Dollimore seconded - it was resolved to proceed with Option 1 Wordpress. All Cllrs agreed.</p>
20/296	<p>To receive update from Cllr Dollimore regarding quotes for renovating the war memorial and to resolve what actions, if any, to be taken.</p> <p>Resolved: Cllr Dollimore to review at next meeting. Scope of works is required from contractor to get permissions from Peterborough Diocese. Clerk advised on Grade 2 listed planning application.</p>
20/297	<p>To discuss the upcoming local elections and to resolve what actions, if any, is to be taken.</p> <p>Resolved: Clerk advised upcoming elections are still going ahead and NCALC will be providing information on the nomination procedure changes as a result of Covid19.</p>
20/298	<p>To appoint a Police Liaison Representative to act as a single point of contact with Northamptonshire Police and resolve what actions, if any, to be taken.</p> <p>Resolved: To be reviewed at March meeting.</p>
20/299	<p>To review and approve the request from Western Power regarding tree cutting near powerlines and to resolve what actions, if any, to be taken:</p> <p>Resolved: It was resolved that these works can proceed.</p>
20/300	<p>To approve the request from East Midlands Ambulance Service NHS Trust to add the defib to the circuit to allow it to be located in an emergency and to resolve what actions, if any, to be taken.</p> <p>Resolved: It was resolved that the defib be added to the network.</p>
20/301	<p>To review grass cutting for the spring season and to resolve what actions, if any, to be taken.</p> <p>Resolved: It was noted that the current mowing contractor did good work last year and it was resolved to use the same contractor this year. Cllr Parsons requested additional quote for weed killing twice a year.</p>
20/302	<p>To confirm the date and time of the next Parish Council meeting as 15th March 2021 at 7.30pm.</p>
20/303	<p>To close the meeting</p> <p>The meeting closed at 20:40</p>

Signed:

Dated: