

## LITTLE ADDINGTON PARISH COUNCIL

### Minutes of the Meeting held at Saint Mary the Virgin Church, High Street, Little Addington on Monday 15th June 2021 held at 7.30pm

**Present:** Councillors: P Dollimore, A Hudson, B Bruce, J Cocks

**Clerk:** Karrie Loydall

<b>21/055</b>	<b>To receive and approve apologies for absence</b> The Council accepted Cllr Parsons Apologies																																																	
<b>21/056</b>	<b>Public open time</b> No Members of the Public present.																																																	
<b>21/057</b>	<b>To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.</b> No interests declared.																																																	
<b>21/058</b>	<b>To receive and approve for signature the minutes of the meeting held on Monday 17<sup>th</sup> May 2021</b> <b>Resolved:</b> Cllr Bruce signed the minutes as a true record																																																	
<b>21/059</b>	<b>To note any matters arising from the minutes not included on this agenda for report only</b> No matters arising																																																	
<b>21/060</b>	<b>To review and agree the signatories for the bank account.</b> <b>Resolved:</b> The Council appointed the Clerk, Cllr Bruce and Cllr Dollimore as Signatories of the bank accounts, all Cllrs in agreement.																																																	
<b>21/061</b>	<b>To receive and approve the balance of accounts/bank reconciliation</b> <b>Resolved:</b> The Council approved the bank reconciliation and bank statements.																																																	
<b>21/062</b>	<b>To receive and approve the bank statements</b> <b>Resolved:</b> The Council approved the bank statements																																																	
<b>21/063</b>	<b>To approve and authorise payments of the following invoices.</b>																																																	
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Payment date</th> <th style="text-align: center;">Chq No. Payment Ref</th> <th style="text-align: center;">Payee</th> <th style="text-align: center;">Item</th> <th style="text-align: center;">Total Amount</th> <th style="text-align: center;">Amount net of VAT</th> <th style="text-align: center;">Power to Make Payment</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">25.06.21</td> <td style="text-align: center;">BACS</td> <td style="text-align: center;">Karrie Loydall</td> <td style="text-align: center;">Salary</td> <td style="text-align: right;">£198.48</td> <td style="text-align: right;">£0.00</td> <td style="text-align: center;">LGA 1972 S112</td> </tr> <tr> <td style="text-align: center;">25.06.21</td> <td style="text-align: center;">BACS</td> <td style="text-align: center;">HMRC</td> <td style="text-align: center;">March Tax</td> <td style="text-align: right;">£49.60</td> <td style="text-align: right;">£0.00</td> <td style="text-align: center;">LGA 1972 S112</td> </tr> <tr> <td style="text-align: center;">16.06.21</td> <td style="text-align: center;">BACS</td> <td style="text-align: center;">Turneys</td> <td style="text-align: center;">Mowing</td> <td style="text-align: right;">£271.90</td> <td style="text-align: right;">£45.32</td> <td style="text-align: center;">LGA 1972 S136</td> </tr> <tr> <td style="text-align: center;">16.06.21</td> <td style="text-align: center;">BACS</td> <td style="text-align: center;">NCALC</td> <td style="text-align: center;">Fees</td> <td style="text-align: right;">£433.91</td> <td style="text-align: right;">£0.00</td> <td style="text-align: center;">LGA 1972 S143</td> </tr> <tr> <td style="text-align: center;">16.06.21</td> <td style="text-align: center;">BACS</td> <td style="text-align: center;">Karrie Loydall</td> <td style="text-align: center;">Wordpress</td> <td style="text-align: right;">£15.00</td> <td style="text-align: right;">£0.00</td> <td style="text-align: center;">LGA 1972 S 111</td> </tr> <tr> <td style="text-align: center;">01.06.21</td> <td style="text-align: center;">BACS</td> <td style="text-align: center;">CAME AND Co.</td> <td style="text-align: center;">Insurance</td> <td style="text-align: right;">£400.23</td> <td style="text-align: right;">£0.00</td> <td style="text-align: center;">LGA 1972 S 111</td> </tr> </tbody> </table>	Payment date	Chq No. Payment Ref	Payee	Item	Total Amount	Amount net of VAT	Power to Make Payment	25.06.21	BACS	Karrie Loydall	Salary	£198.48	£0.00	LGA 1972 S112	25.06.21	BACS	HMRC	March Tax	£49.60	£0.00	LGA 1972 S112	16.06.21	BACS	Turneys	Mowing	£271.90	£45.32	LGA 1972 S136	16.06.21	BACS	NCALC	Fees	£433.91	£0.00	LGA 1972 S143	16.06.21	BACS	Karrie Loydall	Wordpress	£15.00	£0.00	LGA 1972 S 111	01.06.21	BACS	CAME AND Co.	Insurance	£400.23	£0.00	LGA 1972 S 111
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	<b>Resolved:</b> Payments approved by the Council and signed off by Cllr Bruce																																																	
<b>21/064</b>	<b>To discuss and review the highways scheme relating to the development on Irthlingborough Road, review the proposed parish gates scheme and the impact the new development has upon the gates and to resolve what actions, if any are to be taken.</b> <b>Resolved:</b> It was decided that the Parish Gates would go ahead, Cllr Dollimore and Cllr Parsons are to lead the project forward.																																																	
<b>21/065</b>	<b>To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by East Northamptonshire Council and available on its website between the circulation of this agenda and the meeting to which it pertains:</b> <b>Resolved:</b> None submitted																																																	

21/066	<b>To note planning decisions made by ENC</b> <b>Resolved:</b> None available
21/067	<b>To receive Councillors Declaration of Acceptance and to resolve what actions, if any, are to be taken.</b> <b>Resolved:</b> All Cllrs signed the document to be held by the Clerk.
21/068	<b>To receive the NCALC audit and to resolve what actions, if any, are to be taken.</b> <b>Resolved:</b> The Clerk presented the audit to the Council. It was agreed to action points for internal control. The Council approved the audit.
21/069	<b>To appoint a committee in order to facilitate 'Fireworks night' and to resolve what actions, if any, are to be taken..</b> <b>Resolved:</b> It was decided to postpone fireworks night and to roll the event into a large scale Queen Platinum Jubilee Celebration. A committee will be set up in order to facilitate the QPJ event.
21/070	<b>To review and confirm Councillors roles and responsibilities and to resolve what action, if any, is to be taken.</b> <b>Resolved:</b> Cllrs have been assigned roles – this information will be available on the Parish Website.
21/071	<b>To receive and adopt the Financial Regulations, and to resolve what action, if any, is to be taken.</b> <b>Resolved:</b> The Council approved and adopted the updated financial regulations.
21/072	<b>To receive an update from Cllr Dollimore and Cllr Parsons on the tree damaging the wall adjacent to the Church.</b> <b>Resolved:</b> Cllr Dollimore and Cllr Parsons to report at July meeting.
21/073	<b>To review the LED light in the Defib phone box and resolve what action, if any, is to be taken.</b> <b>Resolved:</b> Cllr Parsons to update at July meeting.
21/074	<b>To review and agree litter picking and to resolve what action, if any, is to be taken.</b> <b>Resolved:</b> The Council will review a date in the July meeting
21/075	<b>To discuss the works to Amen Place, review the quotations and to resolve what action, if any, to be taken.</b> <b>Resolved:</b> The Council is still waiting for the contractor to set a date, the Chairman will follow this up with the contractor.
21/076	<b>To discuss and review the location of the bin on the green and to resolve what actions, if any, are to be taken.:</b> <b>Resolved:</b> The clerk to find out about moving the bin/additional bin with North Northants Council.
21/077	<b>To discuss the village planters and the village gate scheme and to resolve what action if any are to be taken:</b> <b>Resolved:</b> The planter and gate scheme are to go ahead as point 21/064.
21/078	<b>To discuss the submission to Saints Alive:</b> <b>Resolved:</b> The Council advised the Clerk on the Saints Alive submission.
21/079	<b>To discuss the bus routes into the village and resolve what action, if any, is to be taken.</b> <b>Resolved:</b> Cllr. Maxwell was unable to attend and provide an update. To be deferred until next month.
21/080	<b>To review and agree the GDPR checklist and to resolve what action if any is to be taken:</b> <b>Resolved:</b> Cllrs signed the document to be held by the Clerk.
21/080	<b>To confirm the date and time of the next Parish Council meeting:</b> <b>Resolved:</b> The date is 15 <sup>th</sup> July 2021.

21/054

To close the meeting

The meeting closed at 21.15

Signed:

Dated:

DRAFT