

LITTLE ADDINGTON PARISH COUNCIL

Minutes of the Meeting held at Saint Mary the Virgin Church, High Street, Little Addington on Thursday 29th June 2022 held at 7.30pm

Present: Councillors: B Bruce, J Cocks, L Brown, P Dollimore
Ward Cllr D Maxwell

Clerk: Karrie Loydall

22/136	To receive and approve apologies for absence None received
22/137	Public open time M Drinkall and J Powell attending the meeting.
22/138	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. No interests declared.
22/139	To receive and approve for signature the minutes of the meeting held on Monday 10th May 2022 Resolved: Minutes approved
22/140	To receive and approve for signature the minutes of the extraordinary meeting held on Thursday June 9th 2022 Received: To be completed at next meeting
22/141	To note any matters arising from the minutes not included on this agenda for report only Nothing reported
22/142	To approve the end of year bank reconciliation and end of year cashbook. Resolved: Figures were reviewed and approved by the Council
22/143	The Annual Internal Audit Report is received and noted. Resolved: The annual internal audit report was received and reviewed by the Council. It was resolved to implement recommendations made in the report.
22/144	The Annual Governance Statement (Section 1) is approved. Resolved: The Annual Governance Statement was reviewed and approved by the Council.
22/145	The Accounting Statements (section 2) are approved. Resolved: The Accounting statement was reviewed and approved by the Council.
22/146	The Certificate of Exemption is approved. Resolved: The Council approved the Certificate of Exemption.
22/147	The Chairman and the Clerk of the meeting sign the Annual Governance Statement and the Chairman signs the Accounting Statements. Resolved: The Chairman and Clerk duly signed the Annual Governance Statement and the Chairman duly signed the Accounting Statements.
22/148	The RFO set the commencement date for the exercise of public rights. Resolved: The Clerk set the date as the 1 st of July and advises the document will be available on the notice board and website.
22/149	The Certificate of Exemption is signed the RFO and Chairman. Resolved: The Chairman and the Clerk duly sign the Certificate of Exemption.
22/150	To receive and approve the balance of accounts/bank reconciliation Resolved: The Council approved May bank reconciliation reports.
22/151	To receive and approve the bank statements Resolved: The Council approved May's bank statements.

22/152	<p>To approve and authorise payments of the following invoices.</p> <table border="1" data-bbox="261 237 1422 535"> <thead> <tr> <th>Payment date</th> <th>Chq No. Payment Ref</th> <th>Payee</th> <th>Item</th> <th>Total Amount</th> <th>Amount net of VAT</th> <th>Power to Make Payment</th> </tr> </thead> <tbody> <tr> <td>25.06.22</td> <td>BACS</td> <td>HMRC</td> <td>June Tax</td> <td>£49.60</td> <td>£0.00</td> <td>LGA 1972 S112</td> </tr> <tr> <td>25.06.22</td> <td>BACS</td> <td>Karrie Loydall</td> <td>Salary June</td> <td>£198.48</td> <td>£0.00</td> <td>LGA 1972 S112</td> </tr> <tr> <td>01.06.22</td> <td>BACS</td> <td>HSBC</td> <td>Bank Account</td> <td>£8.00</td> <td>£0.00</td> <td>LGA 1972 S111</td> </tr> <tr> <td>19.06.22</td> <td>BACS</td> <td>TURNEYS INV 21500</td> <td>Mowing April</td> <td>£279.78</td> <td>£46.63</td> <td>LGA 1972 S136</td> </tr> <tr> <td>19.06.22</td> <td>BACS</td> <td>TURNEYS INV 21523</td> <td>Mowing May</td> <td>£279.78</td> <td>£46.63</td> <td>LGA 1972 S136</td> </tr> <tr> <td>19.06.22</td> <td>BACS</td> <td>NNC</td> <td>Returning Officer Fee</td> <td>£36.33</td> <td>£0.00</td> <td>LGA 1972 S111</td> </tr> <tr> <td>01.06.22</td> <td>BACS</td> <td>Came and Country</td> <td>Insurance</td> <td>480.85</td> <td>£0.00</td> <td>LGA 1972 S111</td> </tr> </tbody> </table> <p>Resolved: Payments were approved by the Council</p>	Payment date	Chq No. Payment Ref	Payee	Item	Total Amount	Amount net of VAT	Power to Make Payment	25.06.22	BACS	HMRC	June Tax	£49.60	£0.00	LGA 1972 S112	25.06.22	BACS	Karrie Loydall	Salary June	£198.48	£0.00	LGA 1972 S112	01.06.22	BACS	HSBC	Bank Account	£8.00	£0.00	LGA 1972 S111	19.06.22	BACS	TURNEYS INV 21500	Mowing April	£279.78	£46.63	LGA 1972 S136	19.06.22	BACS	TURNEYS INV 21523	Mowing May	£279.78	£46.63	LGA 1972 S136	19.06.22	BACS	NNC	Returning Officer Fee	£36.33	£0.00	LGA 1972 S111	01.06.22	BACS	Came and Country	Insurance	480.85	£0.00	LGA 1972 S111
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22/153	<p>To approve and authorise payment of £2059.28 to Mr J Bilson for the purchase of silent fireworks for the Queen's Jubilee.</p> <p>Resolved: The Jubilee committee confirmed that J Bilson paid for the Pheonix Fireworks to allow the committee more time for fund raising. The Council approved the invoice from J Bilson for payment of fire works from the funds raised for the Queen's Jubilee.</p>																																																								
22/154	<p>To note the invoices agreed for payment in the Extra-ordinary meeting held on Thursday 9th June 2022.</p> <p>Resolved: These invoices are already approved and the Council have noted this.</p> <table border="1" data-bbox="261 1039 1477 1397"> <thead> <tr> <th>Payment date</th> <th>Chq No. Payment Ref</th> <th>Payee</th> <th>Item</th> <th>Total Amount</th> <th>Amount net of VAT</th> <th>Power to Make Payment</th> </tr> </thead> <tbody> <tr> <td>12.06.22</td> <td>BACS</td> <td>Events on</td> <td>Raffle Tickets</td> <td>£137.50</td> <td>£0.00</td> <td>Local Government Act 1972, s.145.</td> </tr> <tr> <td>12.06.22</td> <td>BACS</td> <td>Any Occasion</td> <td>Toilets</td> <td>£216.00</td> <td>£36.00</td> <td>Local Government Act 1972, s.145.</td> </tr> <tr> <td>12.06.22</td> <td>BACS</td> <td>Jumping Jax</td> <td>Bouncy Castle</td> <td>£100</td> <td>£0.00</td> <td>Local Government Act 1972, s.145.</td> </tr> <tr> <td>12.06.22</td> <td>BACS</td> <td>Rushen Town Band</td> <td>Performance</td> <td>£200</td> <td>£0.00</td> <td>Local Government Act 1972, s.145.</td> </tr> <tr> <td>12.06.22</td> <td>BACS</td> <td>Events On</td> <td>Wrist Bands</td> <td>£204</td> <td>£0.00</td> <td>Local Government Act 1972, s.145.</td> </tr> </tbody> </table>	Payment date	Chq No. Payment Ref	Payee	Item	Total Amount	Amount net of VAT	Power to Make Payment	12.06.22	BACS	Events on	Raffle Tickets	£137.50	£0.00	Local Government Act 1972, s.145.	12.06.22	BACS	Any Occasion	Toilets	£216.00	£36.00	Local Government Act 1972, s.145.	12.06.22	BACS	Jumping Jax	Bouncy Castle	£100	£0.00	Local Government Act 1972, s.145.	12.06.22	BACS	Rushen Town Band	Performance	£200	£0.00	Local Government Act 1972, s.145.	12.06.22	BACS	Events On	Wrist Bands	£204	£0.00	Local Government Act 1972, s.145.														
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22/155	<p>To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by North Northamptonshire Council and available on its website between the circulation of this agenda and the meeting to which it pertains:</p> <p>Resolved: NE/22/00654/FUL Proposed one and a half storey, 2 bedroom dwelling including amended access, parking and amenity space Sunhaven High Street Little Addington Kettering NN14 4BD. The Council has resolved to object to this application. Post meeting note – the objection has been submitted to the planning department.</p> <p>NE/22/00410/FUL - 9 Amen Place. The Council agreed to provide no comment on the basis the planning officer included the condition set out in email to the Council.</p>																																																								
22/156	<p>To note planning decisions made by NNC Nothing to note.</p>																																																								

22/157	<p>To receive an update from Cllr Brown and Cllr Cocks on the event and final meeting for the Queens Jubilee and to resolve what actions, if any, are to be taken.</p> <p>Resolved: The committee had its final meeting. Final accounts will be submitted in an Council meeting as they are pending further donations. It is noted that the event was wholly self funded and was very well received by the village. The Council thanked the committee for their hard work and Cllr Brown and Cllr Cocks for their valued input.</p>
22/158	<p>To review the location for the new tree and discuss the purchase and species and to resolve what actions if any are to be taken.</p> <p>Resolved: Cllr Maxwell is arranging for the dead tree removal. Cllr Brown advised that the Jubilee committee has applied to the Queen's Canopy initiative, the trees will be arriving in November.</p>
22/159	<p>To provide update the location of the bin and dog poo bin on the green and review the broken sign and to resolve what actions, if any, are to be taken.</p> <p>Resolved:</p>
22/160	<p>To progress works to the war memorial and resolve what action, if any, is to be taken.</p> <p>Resolved: Awaiting quote confirmation on options</p>
22/161	<p>To review the village gates, note progression of highway works and to resolve what actions, if any are to be taken.</p> <p>Resolved: No highway works have been undertaken – Clerk to contact.</p>
22/162	<p>To receive an update on the broken village light and to resolve what actions, if any, are to be taken.</p> <p>Resolved: Isolator has been fitted. Western Power have offered to fit the light fitting however the PC need to supply. Quotes to be sought.</p>
22/163	<p>To receive an update on the newly erected telegraph pole to resolve what action, if any, are to be taken.</p> <p>Resolved: The post appears to be staying as BT have a right to install to suit the needs of the infrastructure required.</p>
22/164	<p>To review village signage and resolve what actions, if any, are to be taken.</p> <p>Resolved: Chapel Hill and Dovecote drive signs are both damaged. Clerk to report to NNC.</p>
22/165	<p>Clerk to update on asset mapping project.</p> <p>Resolved: Clerk advised data drop completed but PC needs to keep an updated map of assets for future members.</p>
22/166	<p>To discuss The Bell tank enclosure and resolve what actions, if any, are to be taken.</p> <p>Resolved: Cllr Maxwell to discuss with planning officer.</p>
22/167	<p>To note the insurance renewal acceptance and to resolve what actions if any are to be taken.</p> <p>Resolved: Noted and accepted by the Council</p>
22/168	<p>To review LAPC internal controls procedures and to resolve what actions if any are to be taken.</p> <p>Resolved: Clerk to review options – progress at next Council meeting.</p>
22/169	<p>To discuss the internet fibre which is being installed for new development but not to wider village and to resolve what actions if any are to be taken.</p> <p>Resolved: Council to draft a letter to T Purseglove about slow speeds in village.</p>
22/170	<p>To review the Highway owned land at Amen Place and to discuss a strategy to incorporate planters or pots or other beautification at the village entrance and to resolve what actions if any are to be taken.</p> <p>Resolved: It was resolved in previous meetings that the area was to receive tarmac. The 2 patches have been planted up for the Jubilee. To be reviewed when the Care Home is sold and its new use has been communicated.</p>

22/171	To review overgrown footpaths and verges within village and to resolve what actions if any are to be taken. Resolved: To be reviewed in July/August
22/172	To discuss and resolve a 2022 or 2023 fire works display in November. Resolved: No firework display will take place in 2022 due to the Fireworks at the Jubilee party
22/173	To review the coffee morning and litter pick attendance and resolve what actions if any are to be taken. Resolved: Future coffee or litter pick events will be preceded by a leaflet drop to aid attendance.
22/174	To note the vacancies within the Parish Council and resolve what actions if any are to be taken. Resolved: The Council has 7 seats – currently 4 have been filled with 2 potential new Cllrs.
22/175	To review the Turneys mowing map and resolve what actions if any are to be taken. Resolved: Clerk to scan in map for the records.
22/176	To review the care home closure within the village. Resolved: This appears to be under offer with a private buyer – no further information is available.
22/177	To discuss and review alternative bank account – unity bank and to resolve what actions, if any, are to be taken. Resolved: All Cllrs are in favour of moving banks – Clerk to contact Unity to progress.
22/178	Clerk to propose purchase of Arnold-Baker on Local Council Administration – 12th Edition £147.99 to allow the Clerk and Cllrs access to proper procedures and practices. Resolved: All Cllrs in favour
22/179	To review the Clerks salary and to resolve what actions, if any are to be taken. Resolved: Cllr Bruce and Cllr Brown are to take ownership of the Clerks contract.
22/180	To receive an update from Cllr Maxwell on the business at North Northamptonshire Council: Resolved: Cllr Maxwell provided update.
22/181	To proposed the next financial years meeting dates and to resolve what actions if any are to be taken. Resolved: July 7 th , August 9 th , Sept 13 th , Oct 11 th , Nov 8 th , Dec 13 th , Jan 10 th , Feb 14 th , March 14 th . Clerk to publish dates.
22/182	To confirm the date and time of the next Parish Council meeting: Resolved: The date is 7 th July 2022
22/183	To close the meeting The meeting closed at 22.10.

Signed:

Dated: