

# LITTLE ADDINGTON PARISH COUNCIL

## Minutes of the Meeting held at Saint Mary the Virgin Church, High Street, Little Addington on Tuesday 9th August 2022 held at 7.30pm

**Present:** Councillors: B Bruce, J Cocks, L Brown, Cllr Drinkall Cllr Powell  
Part - Ward Cllr D Maxwell

**Clerk:** Karrie Loydall

<b>22/204</b>	<p><b>To receive and approve apologies for absence</b> P Dollimore has advised he is to step down as Cllr after a long period of service. The Parish Council would like to thank Paul for the hardwork, dedication and commitment he has shown the Parish Council and the Village of Little Addington. Cllr J Cocks sends his apologies.</p>																																																															
<b>22/205</b>	<p><b>Public open time</b> No public present.</p>																																																															
<b>22/206</b>	<p><b>To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.</b> No interests declared.</p>																																																															
<b>22/207</b>	<p><b>To receive and approve for signature the minutes of the meeting held on Thursday 7th July 2022</b> <b>Resolved:</b> Minutes approved</p>																																																															
<b>22/208</b>	<p><b>To note any matters arising from the minutes not included on this agenda for report only</b> Letter to T Purseglove to be issued regarding internet speed.</p>																																																															
<b>22/209</b>	<p><b>To receive and approve the balance of accounts/bank reconciliation</b> <b>Resolved:</b> Bank reconciliation received and approved.</p>																																																															
<b>22/210</b>	<p><b>To receive and approve the bank statements</b> <b>Resolved:</b> Bank Statements received and approved.</p>																																																															
<b>22/211</b>	<p><b>To approve and authorise payments of the following invoices.</b>  <b>Resolved:</b> Payments were approved by the Council</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Payment date</th> <th style="text-align: center;">Chq No. Payment Ref</th> <th style="text-align: center;">Payee</th> <th style="text-align: center;">Item</th> <th style="text-align: center;">Total Amount</th> <th style="text-align: center;">Amount net of VAT</th> <th style="text-align: center;">Power to Make Payment</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">25.08.22</td> <td style="text-align: center;">BACS</td> <td style="text-align: center;">HMRC</td> <td style="text-align: center;">July Tax</td> <td style="text-align: right;">£49.60</td> <td style="text-align: right;">£0.00</td> <td style="text-align: center;">LGA 1972 S112</td> </tr> <tr> <td style="text-align: center;">25.08.22</td> <td style="text-align: center;">BACS</td> <td style="text-align: center;">Karrie Loydall</td> <td style="text-align: center;">Salary July</td> <td style="text-align: right;">£198.48</td> <td style="text-align: right;">£0.00</td> <td style="text-align: center;">LGA 1972 S112</td> </tr> <tr> <td style="text-align: center;">01.08.22</td> <td style="text-align: center;">BACS</td> <td style="text-align: center;">HSBC</td> <td style="text-align: center;">Bank Account</td> <td style="text-align: right;">£56.50</td> <td style="text-align: right;">£0.00</td> <td style="text-align: center;">LGA 1972 S111</td> </tr> <tr> <td style="text-align: center;">31.07.22</td> <td style="text-align: center;">BACS</td> <td style="text-align: center;">INDO Lighting Ltd</td> <td style="text-align: center;">New light</td> <td style="text-align: right;">£192.52</td> <td style="text-align: right;">£46.63</td> <td style="text-align: center;">LGA 1972 S111</td> </tr> <tr> <td style="text-align: center;">31.07.22</td> <td style="text-align: center;">BACS</td> <td style="text-align: center;">Npower</td> <td style="text-align: center;">Lighting Bill</td> <td style="text-align: right;">£250.06</td> <td style="text-align: right;">£0.00</td> <td style="text-align: center;">LGA 1972 S111</td> </tr> <tr> <td style="text-align: center;">10.08.22</td> <td style="text-align: center;">BACS</td> <td style="text-align: center;">BBruce</td> <td style="text-align: center;">Gloves for litter pick</td> <td style="text-align: right;">£19.20</td> <td style="text-align: right;">£0.00</td> <td style="text-align: center;">LGA 1972 S111</td> </tr> <tr> <td style="text-align: center;">10.08.22</td> <td style="text-align: center;">BACS</td> <td style="text-align: center;">BBruce</td> <td style="text-align: center;">Gloves for litter pick</td> <td style="text-align: right;">£11.84</td> <td style="text-align: right;">£0.00</td> <td style="text-align: center;">LGA 1972 S111</td> </tr> <tr> <td style="text-align: center;">10.08.22</td> <td style="text-align: center;">BACS</td> <td style="text-align: center;">Turney Landscapes Limited - Invoice No. 21613 June</td> <td style="text-align: center;">Mowing</td> <td style="text-align: right;">£279.78</td> <td style="text-align: right;">£46.63</td> <td style="text-align: center;">LGA 1972 S111</td> </tr> </tbody> </table>	Payment date	Chq No. Payment Ref	Payee	Item	Total Amount	Amount net of VAT	Power to Make Payment	25.08.22	BACS	HMRC	July Tax	£49.60	£0.00	LGA 1972 S112	25.08.22	BACS	Karrie Loydall	Salary July	£198.48	£0.00	LGA 1972 S112	01.08.22	BACS	HSBC	Bank Account	£56.50	£0.00	LGA 1972 S111	31.07.22	BACS	INDO Lighting Ltd	New light	£192.52	£46.63	LGA 1972 S111	31.07.22	BACS	Npower	Lighting Bill	£250.06	£0.00	LGA 1972 S111	10.08.22	BACS	BBruce	Gloves for litter pick	£19.20	£0.00	LGA 1972 S111	10.08.22	BACS	BBruce	Gloves for litter pick	£11.84	£0.00	LGA 1972 S111	10.08.22	BACS	Turney Landscapes Limited - Invoice No. 21613 June	Mowing	£279.78	£46.63	LGA 1972 S111
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<b>22/212</b>	<p><b>To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by North Northamptonshire Council and available on its website between the circulation of this agenda and the meeting to which it pertains:</b> <b>Resolved:</b> No new planning applications</p>																																																															

22/213	<p><b>To note planning decisions made by NNC</b> NE/22/00654/FUL – Refusal NE/22/00410/FUL - Granted with conditions</p>
22/214	<p><b>To review the financial risk assessment and to resolve what actions if any are to be taken.</b> <b>Resolved:</b> The Cllrs will provide feedback in preparation for approval of this document next month.</p>
22/215	<p><b>To Co-option of J Powell to Parish Councillor.</b> <b>Resolved:</b> J Powell was proposed by Cllr Brown and seconded by Cllr Bruce. All Cllrs present in favour.</p>
22/216	<p><b>Signing of the declaration of acceptance of office by J Powell.</b> <b>Resolved:</b> The declaration of acceptance and the code conduct was duly signed by J Powell</p>
22/217	<p><b>Signing of the Code of Conduct of Office by J Powell</b></p>
22/218	<p><b>To progress works to the war memorial and resolve what action, if any, is to be taken.</b> <b>Resolved:</b> Awaiting quote confirmation on options.</p>
22/219	<p><b>To review the village gates, note progression of highway works and to resolve what actions, if any are to be taken.</b> <b>Resolved:</b> Partial highway works have been completed – to review at next meeting.</p>
22/220	<p><b>To receive an update on the broken village light and to resolve what actions, if any, are to be taken.</b> <b>Resolved:</b> Awaiting receipt of new light fitting.</p>
22/221	<p><b>To review village signage and resolve what actions, if any, are to be taken.</b> <b>Resolved:</b> LAPC are still waiting for NNC to replace Chapel Hill and Dovecote signs. Cllr Maxwell will provide an update on Burrough Hill Farm signage at next meeting.</p>
22/222	<p><b>To review an option for providing the Clerk with a business mobile and number and agree terms of use with the Clerk and to resolve what actions if any are to be taken.</b> <b>Resolved:</b> Clerk to purchase Sim card with voicemail facility. Cllrs to review their own personal used phone stock instead of purchasing a new one.</p>
22/223	<p><b>To review the NCALC salary charts and historic pay increases. Council to agree salary payments due to underpayment and agree NCALC salary grade going forward and to resolve what actions, if any, are to be taken.</b> <b>Resolved:</b> The Parish Council approves the Clerks salary payment and correction of underpayments.</p>
22/224	<p><b>To receive an update on the dog poo bin location to allow the Clerk to apply for installation and to resolve what actions, if any, are to be taken.</b> <b>Resolved:</b> Cllr Brown to get permission from landowner</p>
22/225	<p><b>To review the Parish Council roles and responsibilities and to resolve what actions, if any, are to be taken.</b> <b>Resolved:</b> Roles were agreed indicatively. Clerk to type and present at next meeting for approval by all Cllrs.</p>
22/226	<p><b>To agree dates for the next coffee morning and litter pick and to resolve what actions if any are to be taken.</b> <b>Resolved:</b> Coffee Morning – 1<sup>st</sup> October and Litter Pick 8<sup>th</sup> October. It was agreed to complete a leaflet drop on the 26<sup>th</sup> September to advise villagers.</p>
22/227	<p><b>To receive an update from the Clerk on the bank account transition.</b> <b>Resolved:</b> It was agreed that Cllr Bruce, Cllr Brown and the Clerk would be signatories with other Cllrs having a viewing role of the bank. Clerk to provide mandate in next meeting.</p>

22/228	<b>To review interim budget report and resolve what actions, if any, are to be taken.</b> <b>Resolved:</b> Budget reviewed by Council
22/229	<b>To discuss the future of the squares at Amen Place and to resolve what actions, if any, are to be taken.</b> <b>Resolved:</b> It was proposed that the planting patches remain and to ask highways to repair the damaged tarmac and edging strips.
22/230	<b>To receive an update from Cllr Brown on proposed changes for LA parish church and to resolve what actions, if any, are to be taken.</b> <b>Resolved:</b> The Parish Council has been invited to attend the Parochial Council meetings regarding LA Church – Cllr Brown to attend.
22/232	<b>To allocate a Cllr to review the Turneys mowing map to ensure all areas are captured and to resolve what actions, if any, are to be taken.</b> <b>Resolved:</b> Cllr Drinkall to review mowing map
22/232	<b>To approve NCALC training courses for new and existing Cllrs and to resolve what actions, if any, are to be taken.</b> <b>Resolved:</b> It was agreed that the training can be attended. Clerk to book 17 <sup>th</sup> November for Cllr Brown, Drinkall and Powell.
22/233	<b>To receive an update from Cllr Cocks on the NHW scheme and to resolve what actions, if any, are to be taken.</b> <b>Resolved:</b> Updates added to Saints Alive.
22/234	<b>To receive an update from Cllr Maxwell on the business at North Northamptonshire Council:</b> <b>Resolved:</b> Cllr Maxwell provided update.
22/235	<b>To confirm the date and time of the next Parish Council meeting and identify any future agenda items</b> <b>Resolved:</b> The date is 13 <sup>th</sup> August 2022 for the next meeting. Future agenda items: Weed Killing. Social Media and website Fence at The Bell Bin and Dog poo bin Coffee morning and litter pick for Sept Cllr Roles and responsibilities LA Church Carparking around village
22/236	<b>To close the meeting</b> The meeting closed at 21.25

**Signed:**

**Dated:**