

LITTLE ADDINGTON PARISH COUNCIL

Minutes of the Meeting held at Saint Mary the Virgin Church, High Street, Little Addington on Tuesday 4th October 2022 held at 7.30pm

Present: Councillors: J Cocks, L Brown, Cllr Drinkall Cllr Powell
Ward Cllr D Maxwell

Clerk: Karrie Loydall

22/280	<p>To receive and approve apologies for absence It was noted Brian Bruce resigned as Chairman between the agenda publication date and this meeting. The Council would like to thank Brian for his dedication and hard work during his time as Cllr and Chairman.</p>																																																								
22/281	<p>Public open time 2 members of the public were present to discuss their planning application NE/22/O1342/FUL</p>																																																								
22/282	<p>To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. No interests declared.</p>																																																								
22/283	<p>To receive and approve for signature the minutes of the meeting held on Tuesday 4th October 2022 Resolved: Minutes approved</p>																																																								
22/284	<p>To note any matters arising from the minutes not included on this agenda for report only. The Chairman resigned and first order of business in the next meeting will be to appoint a new Chairman.</p>																																																								
22/285	<p>To note the Clerks resignation and to propose to advertise for the position of a new Clerk/RFO and to resolve what actions, if any, are to be taken. Resolve: The Council thanked the Clerk and Cllr Brown is advertising this position within the next few days.</p>																																																								
22/286	<p>To receive and approve the balance of accounts/bank reconciliation Resolved: Bank reconciliation received and approved.</p>																																																								
22/287	<p>To receive and approve the bank statements Resolved: Bank Statements received and approved.</p>																																																								
22/288	<p>To approve and authorise payments of the following invoices. Resolved: Payments were approved by the Council</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Payment date</th> <th>Chq No. Payment Ref</th> <th>Payee</th> <th>Item</th> <th>Total Amount</th> <th>Amount net of VAT</th> <th>Power to Make Payment</th> </tr> </thead> <tbody> <tr> <td>25.11.22</td> <td>BACS</td> <td>HMRC</td> <td>November Tax</td> <td>£49.60</td> <td>£0.00</td> <td>LGA 1972 S112</td> </tr> <tr> <td>25.11.22</td> <td>BACS</td> <td>Karrie Loydall</td> <td>Salary November</td> <td>£198.48</td> <td>£0.00</td> <td>LGA 1972 S112</td> </tr> <tr> <td>01.11.22</td> <td>BACS</td> <td>HSBC</td> <td>Bank Account*</td> <td>£8.00</td> <td>£0.00</td> <td>LGA 1972 S111</td> </tr> <tr> <td>10.11.22</td> <td>BACS</td> <td>Turney Landscapes Limited - Invoice No. 21846 Sept</td> <td>Mowing</td> <td>£279.78</td> <td>£46.63</td> <td>LGA 1972 S111</td> </tr> <tr> <td>09.11.22</td> <td>BACS</td> <td>Lorraine Brown</td> <td>Flower/Funeral</td> <td>£80.00</td> <td>£0.00</td> <td>LGA 1972 S111</td> </tr> <tr> <td>09.11.22</td> <td>BACS</td> <td>RBL</td> <td>Donation towards wreath</td> <td>£40</td> <td>£0.00</td> <td>LGA 1972 S111</td> </tr> <tr> <td>30.10.22</td> <td>BACS</td> <td>Npower*</td> <td>Electric</td> <td>£233</td> <td>£0.00</td> <td>LGA 1972 S111</td> </tr> </tbody> </table>	Payment date	Chq No. Payment Ref	Payee	Item	Total Amount	Amount net of VAT	Power to Make Payment	25.11.22	BACS	HMRC	November Tax	£49.60	£0.00	LGA 1972 S112	25.11.22	BACS	Karrie Loydall	Salary November	£198.48	£0.00	LGA 1972 S112	01.11.22	BACS	HSBC	Bank Account*	£8.00	£0.00	LGA 1972 S111	10.11.22	BACS	Turney Landscapes Limited - Invoice No. 21846 Sept	Mowing	£279.78	£46.63	LGA 1972 S111	09.11.22	BACS	Lorraine Brown	Flower/Funeral	£80.00	£0.00	LGA 1972 S111	09.11.22	BACS	RBL	Donation towards wreath	£40	£0.00	LGA 1972 S111	30.10.22	BACS	Npower*	Electric	£233	£0.00	LGA 1972 S111
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22/289	<p>To approve the balance of accounts for the Jubilee and to resolve the charities and donation amounts and to resolve what actions, if any, are to be taken. Resolved: Clerk to receive balance of accounts from Cllr Cocks. Charities and donation sums agreed with committee.</p>
22/290	<p>To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by North Northamptonshire Council and available on its website between the circulation of this agenda and the meeting to which it pertains: Resolved: NE/22/01342/FUL - Conversion and extension to outbuilding to create annex with sleeping accommodation – Parish Council posted comments to NNC website. PC would like to see further information on parking and visibility splays on the site plan. NE/22/01352/TPO – Works to trees at sewage works. The Parish Council would like the tree officer to comment on these.</p>
22/291	<p>To note planning decisions made by NNC Nothing to note.</p>
22/292	<p>To finalise the Parish Councils response to the campsite proposal and to resolve what actions, if any, are to be taken: Resolved: The Parish Council concluded that it would object on the basis that further information is needed in order to fully understand the impact on the village.</p> <ul style="list-style-type: none"> • Proposed highways access with splays and pull in clearly marked and dimensioned. • Site Plans – with the latest road layout already agreed for the new houses. • Tracking and routes for refuse vehicles and emergency services onto the site. • Lighting.
22/293	<p>To adopt the financial risk assessment and to resolve what actions if any are to be taken. Resolved: The financial risk assessment was adopted by the Council. All in agreement.</p>
22/294	<p>To adopt the financial regulation and to resolve what actions if any are to be taken. Resolved: The financial regulations were adopted by the Council. All in agreement.</p>
22/295	<p>To adopt the standing orders and to resolve what actions if any are to be taken. Resolved: The standing orders were adopted by the Council. All in agreement.</p>
22/296	<p>To adopt the records retention policy and to resolve what actions if any are to be taken. Resolved: The records retention policy was adopted by the Council. All in agreement.</p>
22/297	<p>To note that the bank switch is to be placed on hold until the new Clerk/RFO has been appointed. Resolved: The Parish Council duly noted.</p>
22/298	<p>Option to opt out of the SAAA central external auditor appointment arrangements and to resolve what actions, if any, are to be taken. Resolved: The Parish Council has agreed to maintain with SAAA central external auditor appointment.</p>
22/299	<p>To progress works to the war memorial and resolve what action, if any, is to be taken. Resolved: Awaiting quote confirmation on options.</p>
22/300	<p>To receive an update from Cllr Maxwell regarding the village advertisement signage and resolve what actions, if any, are to be taken. Resolved: Cllr Maxwell is awaiting feedback from NNC.</p>

22/301	<p>To receive an update from Cllr Powell on the options for website design and to resolve what actions, if any, are to be taken.</p> <p>Resolved: Cllr Powell provided options – to produce costings at next meeting for review.</p>
22/302	<p>To receive an update from Cllr Powell and Cllr Drinkall on the use of social media and resolve how LAPC will use social media.</p> <p>Resolved: To be reviewed at next meeting.</p>
22/303	<p>To approve the Parish Council roles and responsibilities and to resolve what actions, if any, are to be taken.</p> <p>Resolved: Due to Cllr and Clerk resignations the R&R matrix has been updated and will be issued to the website and Saints Alive in due course.</p>
22/304	<p>To review the carparking situation around the village, noting areas such as the village green and Amen Place and look at options to make safer and to resolve what actions, if any, are to be taken.</p> <p>Resolved: Cllr Maxwell to review bollards with NNC. Amen Place was very dangerous and was reported, by the Clerk, to the police. The Cllrs will review this going forward. Note on considerate parking to go into Saints Alive.</p>
22/305	<p>To discuss budget/precept proposal for 2023/24 and to resolve what actions, if any, are to be taken.</p> <p>Resolved: Clerk provided Cllrs with budget spreadsheet for review at next meeting.</p>
22/306	<p>To receive an update from Cllr Maxwell on the business at North Northamptonshire Council:</p> <p>Resolved: Cllr Maxwell provided update. Chargeable brown bins are now being rolled out across NNC.</p>
22/307	<p>To confirm the date and time of the next Parish Council meeting and identify any future agenda items</p> <p>Resolved: The date is 13th December 2022 for the next meeting.</p>
22/308	<p>To close the meeting</p> <p>The meeting closed at 21.25</p>

Signed:

Dated: