

# LITTLE ADDINGTON PARISH COUNCIL

## Minutes of the Meeting held at Saint Mary the Virgin Church, High Street, Little Addington on Tuesday 13th December 2022 held at 7.30pm

**Present:** Councillors: J Cocks, L Brown, Cllr Drinkall Cllr Powell  
Ward Cllr D Maxwell (Part)

**Clerk:** Karrie Loydall

<b>22/309</b>	<b>To elect a new chairman</b> Cllr Brown was elected a Chairman. Cllr Cocks proposed and Cllr Drinkall seconded, all Cllrs in agreement.						
<b>22/310</b>	<b>To elect a new Vice Chairman</b> Cllr Drinkall was elected Vice Chairmen. Cllr Brown proposed and Cllr Powell seconded.						
<b>22/311</b>	<b>To receive and approve apologies for absence</b> None received.						
<b>22/312</b>	<b>Public open time</b> No members present.						
<b>22/313</b>	<b>To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.</b> No interests declared.						
<b>22/314</b>	<b>To receive and approve for signature the minutes of the meeting held on Tuesday 8th November 2022</b> <b>Resolved:</b> Minutes approved						
<b>22/315</b>	<b>To note any matters arising from the minutes not included on this agenda for report only.</b> Nothing to note.						
<b>22/316</b>	<b>To receive and approve the balance of accounts/bank reconciliation</b> <b>Resolved:</b> Bank reconciliation received and approved.						
<b>22/317</b>	<b>To receive and approve the bank statements</b> <b>Resolved:</b> Bank Statements received and approved.						
<b>22/318</b>	<b>To approve and authorise payments of the following invoices.</b>  <b>Resolved:</b> Payments were approved by the Council						
	<b>Payment date</b>	<b>Chq No. Payment Ref</b>	<b>Payee</b>	<b>Item</b>	<b>Total Amount</b>	<b>Amount net of VAT</b>	<b>Power to Make Payment</b>
	25.12.22	BACS	HMRC	December Tax	£49.60	£0.00	LGA 1972 S112
	25.12.22	BACS	Karrie Loydall	Salary December	£198.48	£0.00	LGA 1972 S112
	01.12.22	BACS	HSBC	Bank Account**	£8.00	£0.00	LGA 1972 S111
	10.12.22	BACS	Playing Fields	Costs towards upkeep	£900	£0.00	LGA 1972 S111
	17.11.22	BACS	ICO	Data protection fee	£35	£0.00	LGA 1972 S111
	31.12.22	BACS	Karrie Loydall	Salary Underpayment	£350.95	£0.00	LGA 1972 S112
	31.12.22	BACS	HMRC	TAX for underpayment	£87.80	£0.00	LGA 1972 S112
	11.12.22	BACS	Turney – 21888	October Mow	£279.78	£0.00	LGA 1972 S111
	31.12.22	BACS	NCALC	VAT Recovery Invoice INV-2453	£37.00	£0.00	LGA 1972 S112

22/319	<p><b>To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by North Northamptonshire Council and available on its website between the circulation of this agenda and the meeting to which it pertains:</b></p> <p><b>Resolved:</b> None received</p>
22/320	<p><b>To note planning decisions made by NNC</b></p> <p>Nothing to note.</p>
22/321	<p><b>To approve the budget for 2023/2024</b></p> <p><b>Resolved:</b> Cllr Cocks proposed the budget, Cllr Brown seconded. All Cllrs in agreement with the proposed figures. The budget was approved by LAPC.</p>
22/322	<p><b>To approve the precept for 2023/2024</b></p> <p><b>Resolved:</b> Cllr Drinkall proposed and Cllr Cocks seconded. All Cllrs in agreement with the precept. The precept was approved by LAPC.</p>
22/323	<p><b>To review the camping and caravanning response and to resolve what actions, if any, are to be taken:</b></p> <p><b>Resolved:</b> Camping and caravanning approved the site. There has been no application to NNC planning or highways to date. Parish Council to keep under review.</p>
22/324	<p><b>To progress works to the war memorial and resolve what action, if any, is to be taken.</b></p> <p><b>Resolved:</b> Council has a duty to be sympathetic to the wishes at the time of the people who subscribed to the war memorial. Further review to be at next meeting.</p>
22/325	<p><b>To receive an update from Cllr Maxwell regarding the village advertisement signage and resolve what actions, if any, are to be taken.</b></p> <p><b>Resolved:</b> Cllr Maxwell is awaiting feedback from NNC.</p>
22/326	<p><b>To receive an update from Cllr Powell on the options for website design and to resolve what actions, if any, are to be taken.</b></p> <p><b>Resolved:</b> Cllr Powell provided costed options however Cllr Powell will see if a free option can provide a more up to date website before the Council commits to purchasing.</p>
22/327	<p><b>To receive an update from Cllr Powell and Cllr Drinkall on the use of social media and resolve how LAPC will use social media.</b></p> <p><b>Resolved:</b> Option to set up a facebook business page – Cllr Powell and Cllr Drinkall to review how this will be managed.</p>
22/328	<p><b>To review the carparking situation around the village, noting areas such as the village green and Amen Place and look at options to make safer and to resolve what actions, if any, are to be taken.</b></p> <p><b>Resolved:</b> Cllr Brown to assemble letter to building owners where the works/contractors have damaged kerb edging and plants on Amen Place. Contractors have verbally agreed to replaced the damaged plants, which were planted by villagers in the summer. Further review on the damaged green and verges and options to be examined.</p>
22/329	<p><b>To discuss and agree quotes for tree care in the village and to resolve what actions, if any, are to be taken.</b></p> <p><b>Resolved:</b> Cllr Drinkall to provide works breakdown of quote received – to be agreed at next meeting.</p>
22/330	<p><b>To discuss future coffee morning and to resolve what action, if any, are to be taken.</b></p> <p><b>Resolved:</b> Restart in Spring</p>

22/331	<b>To discuss future litter picks and to resolve what action, if any, are to be taken.</b> <b>Resolved:</b> Restart in spring.
22/332	<b>To discuss the village gate scheme and to resolve what actions, if any, are to be taken.</b> <b>Resolved:</b> Still awaiting highway works to be completed. Village gates appeared on the planning application of the new housing estate.
22/333	<b>To review the works to highways, adjacent to the new housing development and to resolve what actions, if any, are to be taken.</b> <b>Resolved:</b> Chicanes and speed restrictions to be in place prior to occupation. To be reviewed by the Council – ongoing.
22/334	<b>To review the request for uplift in contributions to Saints Alive and to resolve what actions, if any, are to be taken.</b> <b>Resolved:</b> Cllr Brown to discuss with editor as uplift request was double the previous figure.
22/335	<b>Final Jubilee Accounts review and to resolve what actions, if any, are to be taken.</b> <b>Resolved:</b> £1267.36 to a Jubilee charity – the Woodland Trust £190.10 to Great Addington Church £190.10 to Little Addington Church The rest will be held with the newly formed co-operative village group (Great Addington and Little Addington), separate from LAPC. This group will co-ordinate joint village events.
22/336	<b>Christmas tree on the green 2022 and to resolve what actions if any are to be taken.</b> <b>Resolved:</b> It is too late for LAPC to install a tree this year and the Council will review for 2023.
22/337	<b>To note that the payment to Npower for the last quarter was £322 and not £233 and to note this is shown on the cashbook, the payment for the next quarter will should be reduced to reflect this overpayment.</b> <b>Resolved:</b> The invoice was for £233 however the Clerk paid £322. There should be an £89 credit for the next bill.
22/338	<b>To receive an update from Cllr Maxwell on the business at North Northamptonshire Council:</b> <b>Resolved:</b> Cllr Maxwell provided update. Chargeable brown bins are now being rolled out across NNC.
22/339	<b>To confirm the date and time of the next Parish Council meeting and identify any future agenda items</b> <b>Resolved:</b> The date is 10 <sup>th</sup> January 2023 for the next meeting. It was agreed by LAPC that subsequent meetings will be held on the third Tuesday of each month.
22/340	<b>To close the meeting</b> The meeting closed at 21.07

Signed:

Dated: